



New Committee Officers and Key Contacts September 1, 2011 – August 31, 2012

Committee Name	Program and Staff Development	Submission Contact Name:	Karen Ballard
Chair	Karen Ballard	Submission Contact E-mail	kballard@uaex.edu
Vice-Chair	Marcie Simpson	Submission Contact Phone	501.671.2056
Secretary	Gae Broadwater	Date of Submission	August 25, 2011
PLC Representative 1862	Scott Cummings	PLC Representative 1890	Gail Long
1862 Advisor	Karen Ramage	1890 Advisor	Vernon Jones

Annual Plan of Work September 1, 2011 – August 31, 2012

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Work with Communications and IT on the development of Social Media Strategies and Best Practices	Della Baker, Nikki Davidson, Debra Davis	Della Baker	August 2012	
Create a PSD directory with photos and expertise list.	Debra Davis, Rich Poling, Marcie Simpson	Debra Davis	December 2011	
Establish a working group to identify the critical extension employee training development needs and corresponding solutions as related to eXension (Moodle), to increase the use of eXtension for professional development.	Julie Sexton Rich Poling Alyne Rothberg	Julie Sexton	December 2011	
Establish bibliography on organizational change resources on eXtension.	Cheri Brodeur	Cheri Brodeur	December 2011	
Survey southern region states regarding PSD unit demographics, roles, functions, etc. as management benchmarks.	Johnny Westbrook - Alcorn State	Herb Byrd Johnny Westbrook	December 2011	

Quarterly Conference Call Schedule: 1:00pm Central (2:00pm Eastern) January 10, 2012

April 17, 2012

July 17, 2012