



Program and Staff Development Committee

Quarterly Meeting – Conference Call

April 15, 2013

AGENDA

Call to Order - meeting began at 2:03pm

Adoption of the Agenda – Gae Broadwater, Vice-Chair

Roll Call – Ken Jones (KY), Secretary

Members in attendances: Joseph Donaldson (TN); Gae Broadwater (KY); Laura Downey (MS); Joyce Martin (OK); Vernon Jones (OK); Celeste Allgood (GA); Gail Long (TX); Scott Cummings (TX); Debra Davis (LA); Della Baker (SC); Nikki Davidson (AR); Ken Jones (KY)

Minutes Review & Approval for January 15, 2013 meeting – Gae Broadwater (KY), Vice-Chair

Gae asked if there were any changes; Joseph moved to approve the minutes as presented. Seconded by Celeste Allgood

Report from PLC Representatives (1890 & 1862) – Scott Cummings

Everything is focused on conference planning for the August meeting. Organizers/chairs are working on the general session, keynote speaker, etc. Scott had not heard any word on acceptance of sessions (however, Debra and Gae noted that they have heard of their sessions being accepted).

There will most likely be a meeting during the PLN conference to discuss unresolved issues related to eXtension.

During our last conference call (July) before the conference, we may want to take some time to discuss our action items in order to get ahead of things. Scott will keep us informed of any additional updates.

Debra – our presentation will be a two part session; the plan was to have one session then a follow-up; however, we are being asked to combined the two and repeat the session. Debra will send out an email to schedule a meeting so that we can discuss the details. Scott encouraged the group to consider whether this change to our proposal/schedule is a good idea; Debra agreed that it would be difficult to combine everything into one time slot. Scott suggested that we record the sessions so that attendees could view it later. It was decided that the sessions are to be hands on and this may not be the best option. The committee agreed that we should let Rachel know that we need to present the sessions as they were listed in the proposal.

Officer Reports

- Chair – no report
- Vice-Chair – no report

PSD POW Updates:

Training on challenging conversations – Laura presented details reminding the committee that the purpose of this was for agents to gain additional training in community conversation techniques (for community assessment or conflict management.). At this point, Laura has a draft agenda (entitled “Community Deliberation”) and will distribute to the committee for comments. As of now the agenda is a two-day training (may want to consider shortening), but this has been

framed to incorporate hands-on activities, etc. Laura is open to feedback on the content. More discussion will take place during our next call.

PSD Directory completed with baseline data included – Marci is working on this

Sharing of Educational Resources – no updates

Report from Advisors

Vernon Jones – The Symposium sponsored by 1890 research directors was a good meeting. The year 2015 will mark the 125th anniversary of the 1890 Morrill Act. Many administrators at the 1890 institutions are collaborating to develop a national event. Vernon noted that such an event would also be a great venue to publicize our NAEPSDP organization.

Other Business:

National Extension and Research Administrative Officers conference will be held in New Orleans – several committee members will be in attendance.

In response to Vernon's report of the upcoming celebration of the 2nd Morrill Act, Joseph discussed that the centennial of the Smith Lever Act is going to be highlighted in the "commentary" section of upcoming issues of the Journal of Extension. This could also be a way to showcase the 1890 Morrill Act.

Next Call – July 16th 1:00 pm - 2:00 pm Central / 2:00 pm - 3:00 pm Eastern. We need to discuss details for our meeting in Nashville. Joseph will share some details on things to do during our visit.

The meeting was adjourned at 2:32pm (moved by Debra Davis; seconded by Celeste Allgood).