



Program and Staff Development Committee

Quarterly Meeting – Conference Call

July 16, 2013

AGENDA

Call to Order The meeting was called to order at 2:03pm.

Adoption of the Agenda – Marcie Simpson (GA), Chair

Roll Call – Ken Jones (KY), Secretary

Committee members in attendance included: Celeste Allgood, Virginia White, Della Baker, Marcie Simpson, Gae Broadwater, Joseph Donaldson, Chris McClendon, Rich Poling, Vernon Jones, Scott Cummings, Nikki Davidson, Joyce Martin, Ken Jones

Minutes Review & Approval for April 2013 conference call – Ken Jones, Secretary / Marcie Simpson

A motion was made by Joseph Donaldson to accept the minutes as presented, seconded by Joyce Martin.

Officer Reports

- Chair – no report
- Vice-Chair – no report
- Secretary
 - Nominating committee – Ken reported that the committee is in need of a secretary for next year. A few names have been discussed, but please let Ken know of anyone interested in serving.
 - Membership List to be updated at the August meeting – if you have changes, send to Rachel or get to Ken for changes at the August meeting in Nashville.

PSD POW Updates:

- **Training on challenging conversations** – Laura was unavailable, no report
- **Sharing of Educational Resources (goal date is August 2013)– Debra is the key contact, Virginia on committee** – no report
- **Expand our Committee’s use of Social Media tools (goal date is August 2013) – Gae Broadwater, Julie Sexton** – no report
- **Training sessions** – Excellence in Extension Teaching Series – Karen Ballard and Scott Cummings are on the committee; Scott reported that we should plan to look more into this in 2014; Several committee members have agreed to conduct sessions.

Report from Advisors

- Vernon Jones – 1890 (Langston) – There will be a special session for the 1890’s in 2015 to highlight the 1890 Morrill Act. A planning session is scheduled for Jan 2014 between AEA and ASRED
- Karen Ramage – 1862 (KY) – Karen was unable to attend

Report from PLC Representatives (1890 & 1862), Gail Long (TX) & Scott Cummings (TX) – Scott reported that everything appears to be in place and ready to go for our August meetings. There will be a presentation on plans for the celebration of the Smith Lever Act, with Frankie Gould serving as the Tuesday Luncheon speaker. The morning speaker is Amy Lynch (Bridgeworks, LLC). There will be a joint workshop/session with PSD and

communication committee reps on impacts and indicators. Our group has two sessions and several of our committee members will be involved as presenters.

Scott also mentioned that Dean McCorkle (TAMU) will be part of a break-out session on Tuesday discussing economic impacts. Our group may want to plan a discussion with him.

Each committee needs to supply their own laptop and projector for their meetings. Marcie will bring a laptop and projector for our group.

Be sure to register for the PLN meeting (early bird ended on 7-15-13).

Other Business:

- **National Association of Extension Program and Staff Development Professionals** (Kansas City, December 3-5, 2013 and San Antonio, TX, December 2-4, 2014)

Marcie is the southern region contact. Both Marcie and Scott encouraged everyone to become actively involved. The upcoming conferences (for 2013 and 2014) should be very informative.

- **Program Leadership Network**

- Who is attending?
- Ideas for Committee Night Out
- State Report format, topics, timing
- eXtension, Larry Lippke & Dan Cotton

The majority of our committee will be in attendance (Nikki Davidson indicated that she would not be in attendance, but another colleague from Arkansas will be present).

We were expecting someone from the communications group to meet with our committee, but Marcie has not heard anything. Larry Lipke (eXtension) contacted Marcie about coming to speak with our group. Marcie will follow up to get more clarity on his topic/presentation. Marcie noted that we want to make sure we take care of our business items first, then see if we can schedule speakers (eXtension, etc.) to come in near the end.

Marcie inquired of whether there should be a tour for our group. Scott noted that if we worked on action items on Tuesday, we would still have time on Wednesday afternoon to complete our tasks. If we have potential for a good tour, then we may want to look into it. Joseph mentioned that there are several things in Nashville; we may want to consider the educational value of each. Joseph will follow up with Marcie to explore our options.

Marcie asked for feedback on how we present our state reports. Do we want to present on specific topics or present general updates? Virginia mentioned the benefit in discussing specific topics which allow us to focus on common threads across the country. Marcie agreed.

Joseph sent suggestions on options for our "Committee Night Out". Marcie will send these out in a doodle poll so that our committee can decide among the choices. "Committee Night Out" will take place on Wednesday.

- **Future meeting dates**

The committee's next meeting will take place August 19-23, 2013 in Nashville, Tennessee.

The meeting adjourned at 2:32pm