



**2014 Southern Region Joint Meeting  
Program and Staff Development Committee**

**January 15, 2014**

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*MINUTES*

Call to Order – Kenneth Jones, 2:04 pm

Member Attending:

- |                             |                      |
|-----------------------------|----------------------|
| Kenneth Jones (KY)          | Ayanna McPhail (GA)  |
| Celeste Allgood (GA)        | Chris McClendon (AL) |
| Joseph Donaldson (TN)       | Virginia White (AL)  |
| Vernon Jones (1890 Advisor) | Laura Downey (MS)    |
| Herb Byrd (TN)              | Della Baker (SC)     |
| Debra Davis (LA)            | Julie Robinson (AR)  |

**Review of Agenda**

REPORT/DISCUSSION	
Debra Davis asked if there could be some time for discussion regarding how states work and plan together to complete the Joint Federal plan. She suggested a separate time for members.	
MOTIONS, RECOMMENDATIONS, & FOLLOW-UP	Ken Jones suggested that a discussion could be held after the meeting concludes.

**Review of Minutes and Approval from 2013 South Region Joint Meeting**

REPORT/DISCUSSION	
Celeste Allgood asked for any changes or corrections for the minutes from the 2013 Southern Region Joint Meeting. There were no changes or corrections.	
MOTIONS, RECOMMENDATIONS, & FOLLOW-UP	Chris McClendon moved to accept the minutes. Debra Davis seconded and the motion passed.

**Officer Reports**

**Chair – Ken Jones**

REPORT/DISCUSSION
Ken Jones thanked the committee for their flexibility regarding Gae Broadwater’s retirement and acknowledged her past work. He reminded the committee regarding the decision to allow

the officers to move up a slot. He asked the minutes to reflect the change in leadership roles. Ken Jones is Chair, Laura Downey is Vice Chair and Celeste Allgood is Secretary.

**Vice Chair – Laura Downey**

<b>REPORT/DISCUSSION</b>
No report.

**Secretary – Celeste Allgood**

<b>REPORT/DISCUSSION</b>
No report.

**POW Updates**

<b>Staff Directory – Marcie Simpson</b>			
<p>Marcie Simpson was not available but Ken Jones provided an update. Marcie stated there were some technical issues and the directory was lost. She is expecting to receive some help with recreating the directory and will have something in place soon.</p>			
<b>ACTION ITEM</b>	Recreate directory and locate a site house it.		
<b>PERSON RESPONSIBLE</b>	Marcie Simpson	<b>DEADLINE</b>	TBD

<b>SHARING EDUCATIONAL RESOURCES – DEBRA DAVIS AND VIRGINIA MORGAN WHITE</b>			
<p>Ken Jones reviewed the discussion from the last meeting where it was agreed that more discussion needed to take place regarding what and how the resources should be made available. Possibly create a resource list in eXtension. Debra Davis reminded the committee that we need to determine where the resources will be housed and mentioned the National Association. Herb Byrd reminded the committee that PSD is separate from the National meeting and clarification is needed. Debra Davis cautioned the committee about giving up control of our activities. Ken Jones asked if the resources could be housed on the PLN PSD website.</p>			
<b>ACTION ITEM</b>	Further discussion needed.		
<b>PERSON RESPONSIBLE</b>	Debra Davis and Virginia White	<b>GOAL DATE</b>	TBD

<b>TRAINING SESSIONS/EXCELLENCE IN EXTENSION TEACHING SERIES – KAREN BALLARD</b>			
<p>Ken Jones reviewed previous discussion for the topic. Changed from 9 to 6 sessions. He asked was there consensus about what would count for the sessions since training webinars had been discussed as well. Virginia White stated that she believed the PSD sessions were separate from the National. Ken Jones reminded the committee that the item was listed as “To be continued” on the Plan of Work with a goal date of August 2014. Ken Jones asked the committee if the sessions should be offered during PLN or at different times. Chris McClendon said she thought the sessions were to be offered throughout the year. Ken Jones suggested that the committee think about topics that could be offered. Virginia White suggested the combined federal report could be a work session topic. Ken Jones stated that the committee could email topics to him.</p>			

<b>ACTION ITEM</b>	Develop training sessions/excellence in extension series.		
<b>PERSON RESPONSIBLE</b>	Karen Ballard	<b>GOAL DATE</b>	August 2014

## PLC Representatives

<b>SCOTT CUMMINGS - 1862</b>
Not available for meeting. Scott Cummings reported to Ken Jones that plans for the August meeting are moving along. Meeting will be in Fort Worth, Texas. Expect agenda meeting to be similar to last year except there will not be concurrent sessions. Schools can bid to host the meeting in 2016. Let Scott Cummings know if you are interested.

<b>GAIL LONG - 1890</b>
Not available for meeting. Gail Long has been unable to attend and her term is ending. Kend Jones asked the committee to think about a person to fill the position. Vernon Jones suggested that Ken Jones speak with Dr. L. Washington Lyons to assist with locating a representative.

## Administrative Advisors

<b>NICK PLACE - 1862</b>
Not available for meeting.

<b>VERNON JONES - 1890</b>
Vernon Jones reminded the committee that in 2015 we will be celebrating the second Morrill Act. There will be a joint meeting between ASRED (Association of Southern Region Extension Directors) and AEA (Association of Extension Administrators). He said they will be discussing plans for celebrating the Act.

## Other Business

<b>SMITH-LEVER ACT 100<sup>TH</sup> ANNIVERSARY</b>
Ken Jones reminded the committee that Gae Broadwater had suggested a time capsule for commemorating the 100 <sup>th</sup> anniversary of the Smith-Lever Act. Also the possibility of creating or hosting a display at the PLN meeting. Ken Jones stated we would need someone to take leadership for this or to find out what other activities and effort may be taking place nationally.

<b>NAEPSDP NATIONAL MEETING</b>
Meeting will be held in San Antonio, Texas. Ken Jones said he had the dates December 9-11, 2014. Debra Davis reviewed the meeting from December 2013 stating there were poster sessions, impact sessions and ignite sessions (5 to 7 minutes presentations).

## Upcoming Conference Calls

<b>APRIL 16, 2014 AND JULY 16, 2014</b>
Ken Jones stated he had a conflict for the April 16 <sup>th</sup> date and asked the committee if they would consider moving the conference call to April 14 <sup>th</sup> , 2:00 pm EST; 1:00 pm Central. The

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committee agreed with moving the meeting to April 14<sup>th</sup>.

**CLOSING REMARKS**

Ken Jones reminded those individuals who wanted to stay on to discuss the joint plan to do so.

The meeting was adjourned at 2:33 pm.