

**Program and Staff Development Committee Conference Call
April 12, 2010**

PRESENT: AL- Virginia Morgan and Chris McClendon, AR- none, FL - none, GA- Marcie Simpson and Mary Ellen Blackburn, KY – Gae Broadwater and Martha Nall, LA – Debra Davis, MS – Julie Sexton, NC - none, OK – Joyce Martin, PR - none, SC – Della Baker, TN – Herb Byrd and Joseph Donaldson, TX – Scott Cummings, VA – Nancy Franz, and WV – none.

Meeting called to order at 10:02 am

AGENDA APPROVAL: agenda approved by the group

MINUTES: Minutes were accepted as presented

OFFICER REPORTS: Della has been participating in the National Professional Development Association conference calls. She is keeping in contact with committee members and Rachel for the details on the upcoming meeting. Virginia didn't have a report.

COMMITTEE REPORTS:

Management Skills Training

The modules are posted on line on the middle managers page. Feedback can be forwarded to the writers of the modules. Kyle from TX presented the modules to the directors. A joint meeting with the middles managers in Memphis has been requested. There may also be a joint meeting with the directors. Della thanked everyone involved for their work on this project. Debra will post them on eXtension soon.

Virtual Conference

Scott will send a follow up survey soon.

National Professional Development Association

Debra reported the bylaws are in good shape. Members of the steering committee have formed the officers and executive board for the Association. Debra will serve as president until January 2012. There is representation from across the country on the board and strong leadership representation from the Southern Region. Additional officers are listed on the bylaws posted on the eXtension collaboration site. Marketing will take place over the summer and a call for membership in the fall as well as a virtual conference. The details will be posted on the eXtension collaboration site. This update will be an information item for the PLN meeting.

Report from Advisors

None

Cross Committee Issues

Nancy has not been given an update from the NIFA planning and reporting office on the national planning conference to develop national program impact indicators for the five NIFA initiative areas. She will be on a planning and reporting panel on behalf of the Southern Region the first week in May and will check on the progress on this conference. Please send ideas for improving the planning and reporting process to her before May 1.

Cross committee discussions will take place on Wednesday afternoon of the PLN meeting. Della suggested joint meetings with several groups (middle managers, communications, instructional technology, and community development).

OTHER BUSINESS:

PLN Meeting/PSD Schedule

Go to the meeting web site for the details on the meeting in Memphis Aug. 23-27. PSD meets Tuesday starting at 10:00 am and again at 3:30 pm after a large group session. PSD will continue meeting Wednesday at 8:00 am and 1:30 pm. Wednesday night is dinner out as a committee. Herb and Joseph are working on a tour and committee dinner out venues. Herb and Joseph described several options. They will continue to work on options and send information by e-mail to the committee to react to. Some states will not be able to attend due to budget restrictions. Della will check with Ann Adrian about setting up an electronic connection for the PSD meeting.

Appointment of PSD Secretary

Karen Ballard will serve in this role upon Nancy's departure to Iowa until election at the August meeting. The group agreed to this arrangement.

Announcement

Mitch Owen is no longer with NC State. We may need to elect a new PLN representative from the committee. Della will contact him to determine next steps.

ADJOURNMENT: The group adjourned at 10:30 pm.

The next PSD committee meeting will be July 26th at 10:00 am Eastern Time.