



New Committee Officers and Key Contacts September 1, 2012 – August 31, 2013

Committee Name	Program & Staff Development	Submission Contact Name:	Gae Broadwater
Chair	Marcie Simpson (GA)	Submission Contact E-mail	gae.broadwater@kysu.edu
Vice-Chair	Gae Broadwater (KY)	Submission Contact Phone	502-597-6325 / 502-803-0240
Secretary	Kenneth Jones (KY)	Date of Submission	22 August 2012
PLC Representative 1862	Scott Cummings (TX)	PLC Representative 1890	Gail Long (TX)
1862 Advisor	Karen Ramage (KY)	1890 Advisor	Vernon Jones (OK)

Annual Plan of Work September 1, 2012 – August 31, 2013

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact	Goal Date (Anticipated completion date)	Completion Date (fill in when completed)
(1) Training on challenging conversations – facilitating community discussions: <ul style="list-style-type: none"> • Ask Kettering Foundation for resources available that can be repurposed/retooled • Explore possibility of funds to support revamping materials 	Laura Downey Virginia Morgan Gae Broadwater	Laura Downey	January 1, 2013	August 2013 Funding was not received. This is now an individual project of L. Downey
(2) PSD Directory completed with baseline data included Follow-up by individuals to complete of profiles	Marcie Simpson Debra Davis	Debra Davis	January 1, 2013 August 1, 2013	Continuing
(3) Social media guidelines and survey results posted on PLN	Della Baker	Della Baker	October 1, 2012	Completed

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact	Goal Date (Anticipated completion date)	Completion Date (fill in when completed)
Collaborate Wiki; Notify all Committees of availability				
(4) Sharing of Educational Resources – (a) Distribute instructional guidelines on how to use the PSD Collaborate Wiki in eXtension	Debra Davis Virginia Morgan	Debra Davis	December 1, 2012	continuing
(b) Request items nationally to populate the site	All states/institutions	Debra Davis	December 1, 2012	continuing
(c) Every institution be represented on the PSD Collaboration Wiki with at least one resource item	All states/institutions	Debra Davis	August 1, 2013	continuing
(d) Develop an inventory of online courses that are available	Marcie Simpson Joseph Donaldson	Marcie Simpson	August 1, 2013	continuing
(5) Expand our Committee's use of Social Media tools	Julie Sexton Gae Broadwater	Julie Sexton	August 1, 2013	Move to NAEPSPD by Julie Sexton
(6) Recommend collaborating with Extension Brand Value Committee (Elizabeth Gregory-North) to conduct a webinar or session at NAEPSPD conference		Kenneth Jones	September 1, 2012	Aug 2013 Gregory-North presented at PLN
(7) Training sessions – Excellence in Extension Teaching Series; 9 sessions over 1-year period	Representatives from each state in southern region will teach or co-teach a session Holly Jarvis Karen Ballard Scott Cummings	Karen Ballard and Scott Cummings	August 1, 2013	Continued

Quarterly Conference Call Schedule: (Dates/Times – Please indicate time zone)

3rd Tuesdays

2:00 Eastern/1:00 Central

January 15, 2013

April 16, 2013

July 16, 2013