



New Committee Officers and Key Contacts September 1, 2012 – August 31, 2013

Committee Name	FCS	Submission Contact Name:	Krystal Smith
Chair	Krystal Smith (WV)	Submission Contact E-mail	smithkr@wvstateu.edu
Vice-Chair	Paula Threadgill (MS)	Submission Contact Phone	304-552-2598
Secretary	Jacquelyn White (TX)	Date of Submission	August 23, 2012
PLC Representative 1862	Anne Sortor (AR)	PLC Representative 1890	Kristopher Grimes (KY)
1862 Advisor	Shirley Hastings (TN)	1890 Advisor	Gina Eubanks (LA)

Annual Plan of Work September 1, 2012 – August 31, 2013

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (fill in when completed)
Foster and strengthen Extension education programming throughout the Southern region by promoting multi-state cooperation				
Facilitate FCS spring meeting in DC during the BoHS meeting to discuss progress and issues	Chair and Vice-Chair	Krystal Smith	2/28/2013	
States submit annual reports to SR-FCS-PLN	FCS state program leaders	Jacquelyn White	7/15/2013	
Meet at NEAFCS annual meeting for FCS administrators in Columbus, OH as SR-FCS to discuss collaboration	FCS State program leaders	Krystal Smith	9/29/2012	
Manage multistate proposal/grant writing teams in the region/cross committee work Expand Food Safety/ServSafe survey	Committees: Childhood obesity, Obesity, Skills training, Aging and Caregiving	Shirley Hastings, Kris Grimes, Debbie Murray, Jatunn Gibson, Elizabeth Andress	8/31/2013	
Update FCS Listserv for PLN	Secretary	Jacquelyn White	8/31/2012	
eXtension FCS module development	Secretary	Jacquelyn White	8/31/2012	

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (fill in when completed)
Anticipate emerging program issues and needs and implement action processes to address them in a timely manner				
Host a Webinar on AFRI grants and multistate programs	Chair talks to NIFA	Krystal Smith	8/31/2013	
Convene quarterly FCS conference calls to discuss progress on action items and program issues and needs	Chair and Vice-Chair: Smith & Threadgill Committee members	Krystal Smith	8/31/2013	
Succession for FCS positions. Discuss alternatives to address this issue	All members, invite FCS retirees and present program leaders to serve as mentors/advisor (Alumni group)	Gladys Shelton, Jorge Atilas, Kasundra Cyrus	8/31/2013	
Survey on national Extension indicators from FCS perspective. States share their economic indicators and qualitative feedback on the value of FCS	Committees, State Program leaders	Krystal Smith	8/31/2013	
Administrative/procedures for PLN				
Update SR-FCS-PLN webpage	Secretary and Chair	Smith & White	On-going	
Forward Minutes to SRDC office	Secretary	Jacquelyn White	8/31/2013	
Plan/Conduct 2013 Meeting	Chair, Vice-Chair and Officers	Krystal Smith	8/31/2013	
Submit Annual Plan of Work to PLN	Chair and Vice-Chair, committee	Krystal Smith	8/24/2012	
Prompt members to send nominees for national and regional awards, NEAFCS, BoHS, APLU-Extension (adopt state process to assure participation)	All program leaders	Krystal Smith	8/31/2012	Done
Maintain Caring Hands account	Program leaders contribute.	Paula Threadgill	8/31/2013	

Quarterly Conference Calls* and Meeting Schedule: (Dates/Times – Please indicate time zone)

1. September 26, 2012 During the NEAFCS, Columbus, OH. We will have a PLN FCS special regional meeting
2. November 8, 2012 Conference call 9:00 am CST/10:00 am EST
3. January 10, 2013 Conference call 9:00 am CST/10:00 am EST
4. February 20-22, 2013 FCS Spring Meeting, Washington DC in conjunction with BoHS meeting
5. May 9, 2013 Conference call 9:00 am CST/10:00 am EST
6. August 19-23, 2013 SRPLN Conference, Nashville, TN

*Conference calls must cover agenda items including: emerging Issues, Review of regional AWP status/progress, review of FCS website and listserv, and other pertinent items. **Please call: 712-775-7300 and enter participant code 287136#**