



New Committee Officers and Key Contacts
September 1, 2011 – August 31, 2012
(See submission instructions at end of document)

| | | | |
|-------------------------|----------------------|---------------------------|--|
| Committee Name | FCS | Submission Contact Name: | Jorge Atilas |
| Chair | Jorge Atilas | Submission Contact E-mail | Jorge.atilas@okstate.edu |
| Vice-Chair | Krystal Smith | Submission Contact Phone | 405-744-6280 (j. Atilas) |
| Secretary | Laura Stephenson | Date of Submission | August 24, 2011 |
| PLC Representative 1862 | Anne Sortor | PLC Representative 1890 | Kasundra Cyrus |
| 1862 Advisor | Millie Ferrer-Chancy | 1890 Advisor | Gina Eubanks |

Annual Plan of Work
September 1, 2011 – August 31, 2012

| Item to Accomplish | Responsibility (Names of people assigned to item) | Key Contact (Person who will serve as a key contact for item) | Goal Date (Anticipated completion date) | Completion Date (to be filled in when completed) |
|--|--|--|--|---|
| Foster and strengthen Extension education programming throughout the Southern region by promoting multi-state cooperation | | | | |
| Facilitate FCS spring meeting in DC during the BoHS meeting to discuss progress and issues | Chair and Vice-Chair | Jorge Atilas | 5/31/2012 | 2/2012 |
| States submit annual reports to SR-FCS-PLN | FCS state program leaders | Laura Stephenson | 7/15/2012 | 8/15/2012 |
| Meet at NEAFCS annual meeting for FCS administrators in Albuquerque, NM as SR-FCS to discuss collaboration | FCS State program leaders | Jorge Atilas | 9/29/2011 | 9/2011 |

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|--|--|---|--|---|
| Manage multistate proposal/grant writing teams in the region/cross committee work Expand Food Safety/ServSafe survey | Committees: Obesity, Military Families, climate change, food systems, funding, social marketing, National indicators, Farm health & safety | Kasundra, Jorge, Shirley, Caroline, Kris, others Elizabeth Andress | 8/31/2012 | Some completed, some ongoing. |
| Update FCS Listserv for PLN to easy collaboration among members | Secretary | Laura Stephenson | 8/31/2011 | done |
| eXtension FCS module development | Jacquelyn White | Jacquelyn White | 8/31/2011 | Pending action |
| Anticipate emerging program issues and needs and implement action processes to address them in a timely manner | | | | |
| Host a Webinar on Snap Ed and EFNEP, legislative issues affecting Extension | Committee, Shirley Hastings, Helen Chipman and Stephanie Blake | Jorge Atilas | 8/31/2012 | 8/23/2012 |
| Convene quarterly FCS conference calls to discuss progress on action items and program issues and needs | Chair and Vice-Chair: Atilas & Smith Committee members | Jorge Atilas | 8/31/2012 | completed |
| Promote adoption of FCS Alliance brand within FCS Extension to show a consistent message about FCS | All program leaders | Jorge Atilas | 8/31/2012 | 11 out of 13 and 2 territories states as of 8/2012 |
| Contribute to national Extension indicators from FCS perspective. States share their economic indicators and qualitative feedback on the value of fcs to clients (survey) to be shared with directors and others | Committees, State Program leaders | Krystal Smith | 8/31/2012 | Pending, carry on to next year |
| Administrative/procedures for PLN | | | | |
| Update SR-FCS-PLN webpage | Secretary and Chair | Jorge Atilas | On-going | On-going |
| Forward Minutes to SRDC office | Secretary | Laura Stephenson | 8/31/2012 | done |
| Plan/Conduct 2012 Meeting | Chair, Vice-Chair and Officers | Jorge Atilas | 8/31/2012 | done |
| Submit Annual Plan of Work to PLN | Chair and Vice-Chair, committee | Jorge Atilas | 8/24/2011 | pending |
| State FCS report modifications to better fit annual report of SR PLN | Chair and Vice-Chair | Jorge Atilas | 11/20/2011 | done |

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|--|---|--|--|--|
| Prompt members to send nominees for national and regional awards, NEAFCS, BoHS, APLU-Extension (adopt state process to assure participation) | All program leaders | Jorge Atilas | 8/31/2012 | Done |
| Maintain Caring Hands account | Program leaders contribute. Money deposited in SR Office in Mississippi | Krystal Smith, Ron Brown | 8/31/2012 | Updated. Funds were kept in Texas. 3 retirements were honored. |

Quarterly Conference Calls* and Meeting Schedule: (Dates/Times – Please indicate time zone)

1. September 29, 2011 During the NEAFCS, Albuquerque, N.M. We will have a PLN FCS special regional meeting
2. November 3, 2011 Conference call **9:00 am CST/10:00 am EST**
3. January 12, 2012 Conference call **9:00 am CST/10:00 am EST**
4. March 6, 2012 FCS Spring Meeting, Washington DC in conjunction with BoHS meeting
5. May 17, 2012 Conference call **9:00 am CST/10:00 am EST**
6. August 20-24, 2012 SRPLN Conference, ORLANDO, FL. Florida Hotel and Conference Center

*Conference calls must cover agenda items including: emerging Issues, Review of regional AWP status/progress, review of FCS website and listserv, and other pertinent items. **Please call: 712-775-7300 and enter participant code 287136#**