



**2018 Southern Region Joint Meeting
 Program and Staff Development Committee**

July 18, 2018

Minutes

Call to Order – Donna Peterson 2 pm C. 1pm Est

Members Attending:	
Nancy Calix (KY)	Scott Cummings (TX)
Donna Peterson (MS)	Marina Denny (MS)
Julie Robinson (AR)	Karen Ballard (AR)
Diane Mashburn (AR)	Amy Harder (FL)
Meredith Weinstein (NC)	Karen Vines (VA)
Melissa Cater (LA)	Nick Place (FL)
Todd Hurt (GA)	

Review of Agenda

REPORT/DISCUSSION	
Donna Peterson called meeting to order. Asked for revision of agenda. No changes.	
MOTIONS, RECOMMENDATIONS, & FOLLOW-UP	

Review of Minutes and Approval from the April 18, 2018 SR-PLN -PSD Committee Meeting

REPORT/DISCUSSION	
Correction to the minutes: Joseph Donaldson was listed twice in members attending.	
MOTIONS, RECOMMENDATIONS, & FOLLOW-UP	Scott Cummings motioned to accept the minutes. Melissa Cater seconded the motion, and the motion passed.

Officer Reports

Chair - Donna Peterson

REPORT/DISCUSSION
No report.

Vice Chair – Julie Robinson

REPORT/DISCUSSION
No report.

Secretary – Nancy Calix

REPORT/DISCUSSION
No report.

POW Updates

VIRTUAL SUMMER SCHOOL – JULIE ROBINSON			
<p>Julie Robinson shared information on topics and speakers. The sessions, which generally are offered Monday through Thursday, were extended to include Friday due to much needed content. Julie Robinson provides technical assistance and practice prior to webinar. She noted that speakers appeared to be engaging during practice. Karen Ballard assisted with marketing and promotion. Dionardo Pizaña, Diversity and Personnel Specialist from MSU and N. Cálix assisted with selection and recommendation of topics and speakers.</p> <p>All the information on sessions is posted on NAEDSP and was emailed to directors/administrators. All webinars will be recorded.</p> <p>Karen Vines stated that she saw good promotion.</p>			
ACTION ITEM			
PERSON RESPONSIBLE	Julie Robinson	GOAL DATE	July 2018

WINTER WEBINAR SERIES – JULIE ROBINSON			
<p>Julie reported that she didn't move forward due given that this would be revisited in August. Nick Place suggested that it should be put in agenda on ASRED meeting. Karen Vines shared information regarding her communication with ANR leaders. She reported that based on her information, their need may be more extensive than a webinar. She proposed that a group look at what they have and provide recommendations to ANR group. Todd Hurt offered to work with Karen. Further discussion was held on how to serve and work with ANR group. Nick Place will discuss with other directors but will wait to get more information from Karen V. and group before he puts on table for discussion.</p> <p>Marina Denny suggested to view this training from the perspective of offering competencies. Discussion was held (Scott, Meredith, Karen Ballard) regarding the unique training needs of the ANR audience. (ANR is a subject matter driven culture). Amy Harder shared that she was going to put together a white paper on competencies and proposed it as a possible venue for direction on competencies. Group for background work on this topic: Meredith, Scott, Karen Ballard, Todd Hurt, Karen Vines</p>			
ACTION ITEM	Group will meet before August and block time at PLN to solidify talking points.		
PERSON RESPONSIBLE	Karen Vines and group	GOAL DATE	August 2018

NEEDS ASSESSMENT – MELISSA CATER

Distributed surveys to other committees. CRD, FCS, 4-H responded with suggestions. Further discussion on how to proceed will be held next month at the meeting in Orlando.

ACTION ITEM

PERSON RESPONSIBLE	Melissa Cater, Donna Peterson	GOAL DATE	August 2018
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SOUTHERN REGION CORE COMPETENCIES AND DEFINITIONS – TODD HURT

Todd Hurt stated information was covered in discussion under “Winter Webinar.” No further discussion held.

ACTION ITEM

PERSON RESPONSIBLE	Todd Hurt	GOAL DATE	August 2018
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AGENDA RESTRUCTURING – DONNA PETERSON

Will focus on work time. There will be no educational tour.

ACTION ITEM

PERSON RESPONSIBLE	Donna Peterson	GOAL DATE	August 2018
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PLC Representatives**CELESTE ALLGOOD – 1890**

Not present.

MEREDITH WEINSTEIN – 1862

Meredith Weinstein shared information regarding the upcoming PLN conference.
 Next call tomorrow – July 19, 2018
 Scott Cummings talked about pre-conference: workshop on impact writing.

Administrative Advisors**VERNON JONES – 1890**

Not present.

NICK PLACE – 1862

Nick Place reported that ECOP continues to be focused on Farm Bill. It is important to track closely due to relevance on Extension specifically on SNAP and nutrition education program with regards to allocation of funding. He also shared information on a workshop that will be hosted for congressional staffers to share the work that we are doing in Land Grant universities specifically in agriculture sector.

OTHER BUSINESS - NEAROC

Diane shared that at NERAOC, Meredith and her concentrated on gathering information on POW. Discussion on recent conference call was held on upcoming barriers/challenges.

OTHER BUSINESS - NAEDSP

Marina Denny shared that NAEDSP released call for proposals. Please distribute widely.

Melissa Cater moved to adjourn.

Marina Denny seconded the motion. The motion passed

The meeting was adjourned at 3:17 PM EST/2:17 PM CST.