



**2017 Southern Regional Joint Meeting  
 Program and Staff Development Committee**

**April 18, 2018**

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*Minutes*

**Call to Order** – Donna Peterson 2 pm C. 1pm Est

Members Attending:	
Nancy Calix (KY)	Thelma Barnes (AL)
Donna Peterson (MS)	Joseph Donaldson (TN)
Julie Robinson (AR)	Joseph Donaldson (TN)
Diane Mashburn (AR)	Kristi Farner (GA)
Meredith Weinstein (NC)	Karren Ballard (AR)
	Karen Vines (FL)

**Review of Agenda**

<b>REPORT/DISCUSSION</b>	
Donna Peterson asked for review of the agenda. Agenda was accepted as presented.	
<b>MOTIONS, RECOMMENDATIONS, &amp; FOLLOW-UP</b>	

**Review of Minutes and Approval from the January 17, 2018 SR-PLN -PSD Committee Meeting**

<b>REPORT/DISCUSSION</b>	
No changes or corrections to the minutes from January 17, 2018 were made.	
<b>MOTIONS, RECOMMENDATIONS, &amp; FOLLOW-UP</b>	Diane Mashburn motioned to accept the minutes, Thelma Barnes seconded the motion and the motion passed.

**Officer Reports**

**Chair – Donna Peterson**

<b>REPORT/DISCUSSION</b>
No report.

**Vice Chair – Julie Robinson**

<b>REPORT/DISCUSSION</b>
No report.

## Secretary – Nancy Calix

### REPORT/DISCUSSION

No report.

## POW Updates

### VIRTUAL SUMMER SCHOOL – JULIE ROBINSON

Julie Robinson reported that she spoke with Nancy Calix to put together sessions on diversity and inclusion for the virtual summer school. Once we narrow down the topics we will reach to presenters. Moved it to last week in July because it doesn't interfere with ag individuals. Scheduled dates are July 23-27, 2018.

<b>ACTION ITEM</b>	More information will be coming.
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<b>PERSON RESPONSIBLE</b>	Julie Robinson	<b>GOAL DATE</b>	June 2018
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### WINTER WEBINAR SERIES – JULIE ROBINSON

Per discussion and Julie's report in the January 19 2018 meeting, this plan of work item will be null and void based on discussions with ANR directors.

Clarifications were requested by Nick because he thought that the original request was for virtual not physical. A virtual training made more sense due to the technology that is available.

Julie recommended that we could revisit this in August.

Karen and Nick will revisit with this effort.

<b>ACTION ITEM</b>	Karen and Nick will revisit/follow up to clarify.
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<b>PERSON RESPONSIBLE</b>	Julie Robinson	<b>GOAL DATE</b>	August 2018
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### NEEDS ASSESSMENT – MELISSA CATER

Donna Peterson reported on behalf of Melissa Cater who was not able to join the call. Donna reported that they are still working on this action item. They will have more updates on the July call.

<b>ACTION ITEM</b>	Revisit on timeline to send qualtrics.
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<b>PERSON RESPONSIBLE</b>	Melissa Cater, Donna Peterson	<b>GOAL DATE</b>	August 2018
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### Southern REGION CORE COMPETENCIES AND DEFINITIONS – TODD HURT

Donna Peterson reported on behalf of Todd Hurt who was not able to join the meeting. More information and/or progress will be reported in the July meeting

<b>ACTION ITEM</b>	
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<b>PERSON RESPONSIBLE</b>	Todd Hurt	<b>GOAL DATE</b>	August 2018
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**AGENDA RESTRUCTURING – DONNA PETERSON**

Donna shared information on the restructure of the PLN meeting as well as the quarterly call. No one suggested any ideas for today’s meeting. It had been previously discussed that the PLN meeting time will not have a time for tour. Donna also suggested that conference call meetings could serve to discuss a topic that could serve as professional development for the group.  
Diane suggested that we may bring ideas from NIFA from NERAOC.

<b>ACTION ITEM</b>	Send ideas to Donna Peterson		
<b>PERSON RESPONSIBLE</b>	Donna Peterson	<b>GOAL DATE</b>	August 2018

**PLC Representatives****CELESTE ALLGOOD – 1890**

Not present.

**MEREDITH WEINSTEIN – 1862**

Meredith Weinstein shared information regarding the upcoming PLN conference.

**Administrative Advisors****VERNON JONES – 1890**

Not present.

**NICK PLACE – 1862**

Nick Place shared information that included:

Time and effort reporting – USDA webinar about two weeks ago.

The new farm bill may bring changes in time and effort reporting for capacity funds. We hope to hear updates on that. The message is confusing.

Farm bill – is on house floor.

We need to ensure that we stay on the cutting edge of research.

Tracking SNAP-Ed. Webinar going on right now on the language in farm bill. Possibility of money going directly to extension rather than state agency.

PILD went very well.

Civil discourse workshop went very well.

Question for Nick Place: none

Karen provided information on training on civil discourse and race relations.

Rachel Wellborn is contact. Training is being planned coming together for racial understanding, looking for experience on race relations.

**OTHER BUSINESS**

Donna requested topic for other business. None brought to table.

Next call July 19, 2018.

**OTHER BUSINESS****POSITIONING EXTENSION FOR THE FUTURE WORKING GROUP – DONNA PETERSON**

We will table Amy's topic on dashboard to next meeting.

Stacey McCullough (CRD) requested a rep from all committees to join a working group to identify steps Extension can take to position ourselves for the future. Karen Vines will try to join that committee. Karen will probably update us in the future about what she found out regarding this.

Diane Mashburn moved to adjourn.

Julie Robinson seconded the motion. The motion passed

The meeting was adjourned at 2:50PM EST/1:50PM CST.