



**2017 Southern Regional Joint Meeting
 Program and Staff Development Committee**

January 17, 2018

Minutes

Call to Order – Donna Peterson 2 pm C. 1pm Est

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| Members Attending: | |
| Nancy Calix (KY) | Amy Harder (FL) |
| Donna Peterson (MS) | Diane Mashburn (AR) |
| Julie Robinson (AR) | Joseph Donaldson (TN) |
| Todd Hurt (GA) | Kristi Farner (GA) |
| Meredith Weinstein (NC) | Vonda Richardson (FL) |
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Review of Agenda

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| REPORT/DISCUSSION | |
| Donna Peterson asked for any discussion regarding the agenda. | |
| MOTIONS, RECOMMENDATIONS, & FOLLOW-UP | |

Review of Minutes and Approval from the August 21-24 2017 SPLN -PSD Committee Meeting

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| REPORT/DISCUSSION | |
| Nancy Calix asked for any changes or corrections to the minutes from PLN PSD meeting on August 2017. A change was made regarding the time. | |
| MOTIONS, RECOMMENDATIONS, & FOLLOW-UP | Meredith motioned to accept the minutes, Diane seconded the motion and the motion passed. |

Officer Reports

Chair – Donna Peterson

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| REPORT/DISCUSSION |
| No report. |

Vice Chair - Julie Robinson

REPORT/DISCUSSION

No report.

Secretary - Nancy Calix

REPORT/DISCUSSION

No report.

POW Updates

VIRTUAL SUMMER SCHOOL - JULIE ROBINSON

The plan of work should be posted on the SR-PLN website. Donna Peterson will email to everyone. Julie Robinson shared that the NAEDSP, partner for the Virtual Summer School, had just met and started discussing possible topics including conversations on diversity, inclusion, civil dialogue to build capacity on working with internal and external Extension audiences. It was proposed to provide a certification and/or type of "mini" credential that people could walk away with. Meredith Weinstein suggested to explore schools that have CEU credits.

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| ACTION ITEM | More information will be coming. Send recommendations and/or sources to Julie. |
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| PERSON RESPONSIBLE | Julie Robinson | GOAL DATE | June 2018 |
|---------------------------|----------------|------------------|-----------|

WINTER WEBINAR SERIES - JULIE ROBINSON

Julie Robinson reported that the winter webinar series format may not be able to meet the needs of the ANR committee because ANR wants face to face trainings.

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| ACTION ITEM | None. Todd shared that ANR is still exploring what they would like to do. | | |
| PERSON RESPONSIBLE | Julie Robinson | GOAL DATE | August 2018 |
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NEEDS ASSESSMENT - MELISSA CATER

Donna Peterson reported on behalf of Melissa Cater who was not able to join the call. She reported that step 1 was completed.

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| ACTION ITEM | Survey may be able to go out in February or March. | | |
| PERSON RESPONSIBLE | Melissa Cater | GOAL DATE | August 2018 |
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Southern REGION CORE COMPETENCIES AND DEFINITIONS - TODD HURT

Todd Hurt reported that Amy Harder has done a lot of work on this but we may not have a clear vision. Uncertain on how to get started. Donna Peterson stated that the POW would be a good start to see who is involved and able to help.

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| ACTION ITEM | Follow up on POW and who is able to help. | | |
| PERSON RESPONSIBLE | Todd Hurt | GOAL DATE | August 2018 |
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AGENDA RESTRUCTURING – DONNA PETERSON

Donna shared that the objective of the restructuring was to provide a topic that would serve as professional development for the group. An example would be Amy Harder’s discussion on data dashboard.

Donna requested ideas on future topics. Suggestions included the following:

Diane Mashburn- mini state reports

Meredith Weinstein- use ideas from designathons

Kristi Farner – restructuring of systems

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| ACTION ITEM | Send ideas to Donna Peterson | | |
| PERSON RESPONSIBLE | Donna Peterson | GOAL DATE | August 2018 |
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PLC Representatives**CELESTE ALLGOOD – 1890**

Not present.

MEREDITH WEINSTEIN – 1862

Meredith reported that the 2018 Theme will be *Making Magic Real*. They are focusing on how to show impact in Extension. They are in the process of determining preconference.

Meredith also reported that there was a conversation on having human resources join PLN. There is skepticism about adding another committee, so there is a possibility that it will be combined with PSD. More thought will be given to this. Does PSD want to dialogue regarding expansion and how this will impact the POW of PSD?

A brief discussion on some challenges for combining HR with PSD was held.

Joseph Donaldson suggested that given the different functions of HR and that employee development aspect is the only one that we share, any HR staff who is in staff development should be welcomed to join us.

Administrative Advisors**VERNON JONES – 1890****NICK PLACE – 1862**

OTHER BUSINESS

VIRTUAL TEAMS SUBGROUP – JULIE ROBINSON

Rachel wellborn is heading this group. One of the SARE group is pilot. Reps from different committees are developing content which will be available to SARE groups to lead and manage their teams. It is an effort that is supported by the administrators group. Training will be divided into two: one for leaders and one for members. Something may be available by mid to late spring.

OTHER BUSINESS

POSITIONING EXTENSION FOR THE FUTURE WORKING GROUP – DONNA PETERSON

We will table Amy’s topic on dashboard to next meeting.

Stacey McCullough (CRD) requested a rep from all committees to join a working group to identify steps Extension can take to position ourselves for the future. Karen Vines will try to join that committee. Karen will probably update us in the future about what she found out regarding this.

OTHER BUSINESS

DISCUSSION TOPIC FOR APRIL 19 MEETING AT 2PM EST/1PM CST – DONNA PETERSON

Amy Harder joined the meeting and a brief conversation was held on the use of dashboard outside of Extension. This could be a possible topic for next meeting.
Julie Robinson had request for training agents on the topic of “volunteers.”

Diane Mashburn moved to adjourn.

Julie Robinson seconded the motion. The motion passed
The meeting was adjourned at 2:50PM EST/1:50PM CST.