



**2019 Southern Region Joint Meeting  
 Program and Staff Development Committee**

**January 16, 2019**

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*MINUTES*

**Call to Order** – Julie Robinson, 1pm CST

Members Attending:

Celeste Allgood (GA)  
 Nancy Calix (KY)  
 Amy Harder (FL)  
 Todd Hurt (GA)  
 Kenneth Jones (KY)  
 Karen Vines (VA)  
 Diane Mashburn (AR)  
 Susan Guynn (SC)

Donna Peterson (MS)  
 Julie Robinson (AR)  
 Meredith Weinstein (NC)  
 Marina Denny (MS)  
 Karen Ballard (AR)  
 Chris McClendon (AL)  
 Della Baker (SC)

**Review of Agenda**

<b>REPORT/DISCUSSION</b>	
Julie Robinson solicited extra items for the agenda. None were offered.	
<b>MOTIONS, RECOMMENDATIONS, &amp; FOLLOW-UP</b>	None.

**Review of Minutes and Approval from the August 21-23 PSD Committee Meeting**

<b>REPORT/DISCUSSION</b>	
Changes or corrections to the minutes from the August 21-23 PSD annual meeting were requested. No changes or corrections were made.	
<b>MOTIONS, RECOMMENDATIONS, &amp; FOLLOW-UP</b>	Todd Hurt moved to approve the agenda; Diane Mashburn seconded the motion. Motion passed.

**Officer Reports**

**Chair – Julie Robinson**

<b>REPORT/DISCUSSION</b>
Nothing to report.

**Vice Chair – Nancy Calix**

<b>REPORT/DISCUSSION</b>
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Nothing to report.

**Secretary - Amy Harder**

<b>REPORT/DISCUSSION</b>
Nothing to report.

**POW Updates**

<b>SOUTHERN REGION SUCCESSION PLANNING - KEN JONES</b>			
Developed survey and collected feedback from committee; Ken still needs a name and contact information for each state except Oklahoma and Florida.			
<b>ACTION ITEM</b>	States other than Oklahoma and Florida need to provide Ken with contact information.		
<b>PERSON RESPONSIBLE</b>	Various	<b>GOAL DATE</b>	Immediately

<b>HOST VIRTUAL SUMMER SCHOOL - DIANE MASHBURN</b>			
Gwyen Shelle, NAEPSPD rep from Michigan State University is our counterpart. A brief meeting was held at NAEPSPD in December, but more discussion is needed on topics and dates. Information will be shared with Julie Robinson when it's available. Suggestions for speakers will be welcome. Michigan State will likely serve as host.			
<b>ACTION ITEM</b>	Continue planning.		
<b>PERSON RESPONSIBLE</b>	Diane Mashburn	<b>GOAL DATE</b>	Ongoing

<b>DATABASE FOR COMPETENCY-BASED RESOURCES - SCOTT CUMMINGS</b>			
Scott Cummings was absent; Todd Hurt reported on behalf of this item. The white paper of competencies was e-mailed to Scott as a possible foundation for the structure of the database. This will likely be a long-range project.			
<b>ACTION ITEM</b>	Continue planning.		
<b>PERSON RESPONSIBLE</b>	Scott Cummings	<b>GOAL DATE</b>	TBD

<b>RESOURCES RELATED TO CULTURALLY AND LINGUISTICALLY APPROPRIATE PROGRAMS AND EVALUATION - NANCY CALIX</b>			
This sub-group has not met yet, but Nancy Calix is working on a survey for the collection of resources. The National Land-Grant Diversity conference will be held in February in Hebron, Kentucky and may be a good resource. Administrators will be contacted as well. More information will be shared at the next meeting.			
<b>ACTION ITEM</b>	Aggregate resources from various states.		
<b>PERSON RESPONSIBLE</b>	Nancy Calix	<b>GOAL DATE</b>	August 2019

**Report from PLC Representatives**

<b>MEREDITH WEINSTEIN - 1862</b>			
The PLC met in Atlanta; "Unmaking our potential: Building resilient communities" will be the upcoming focus. Keynote will be a panel looking at the future of agriculture and Cooperative Extension; where are we going? What's the impact of the Farm Bill on Extension? Ignites were discussed. There will be three cash prizes to encourage participation in Ignites, sponsored by APLU. Dwindling participation in PLN was discussed, and attendance over recent years will be reviewed by state. States will be contacted about continuing commitment to PLN.			
The current rotation is New Orleans, LA, then Fort Worth, TX. 2021 is open. There are restrictions for considerations; hub city, space, room availability, and more.			

Timing of PLN was also briefly discussed, since it falls on top of the start of the fall academic semester. Historically, people took their families as part of vacations, but now school calendars have shifted and PLN has not. PLN leadership may be open to finding new dates if there's enough demand to do so.

The next meeting is in February.

<b>ACTION ITEM</b>	Contact Meredith Weinstein or Celeste Allgood with any items that should be brought up on behalf of PSD.		
<b>PERSON RESPONSIBLE</b>	Open to PSD Committee members	<b>GOAL DATE</b>	February 2019

**CELESTE ALLGOOD - 1890**

Pre-conference topics may include looking at Extension's response to disaster, Civil Discourse/Civil Dialogue, and intergenerational communication. These topics are still in the planning stages. Location possibilities for future conferences can be submitted to Vicky [?].

<b>ACTION ITEM</b>	Continue to think about committees for collaboration. Continue regular progress on Plan of Work items.		
<b>PERSON RESPONSIBLE</b>	Open to PSD Committee members	<b>GOAL DATE</b>	February 2019

**Administrative Advisors - Domona Doye (1862) & Vonda Richardson (1890)**

-absent, no reports

**Other Business**

<b>APRIL 17 MEETING</b>
Any other topics for our April 17 meeting? Some individuals will miss it due to the NERAOC meeting, April 14-17, at the Grand Hyatt in Denver, CO.
Same time (1 pm ET/2 pm CT) , same Zoom link

Todd Hurt motioned to adjourn and Celeste Allgood seconded. Motion to adjourn was approved.