



Southern Region Program Leadership Committee Meeting
July 20, 2023
Minutes

Committee Representatives on the call

- ANR – no representatives
- COM –Lyndall Stout
- CRD – no representatives
- FCS –Jaquelyn White
- 4-H Youth Development— no representatives
- IT –Lalit Rainey and Brian Watson
- MM –Blake Lanford
- PSD –Cheryl Newberry

AEA Representative: no representatives
 ASRED Representative: Tom Dobbins

SRDC/MS State Representatives:

- Kim Crowley
- Carmen Kelly
- Grace Langford
- Roseanne Scammahorn
- Rachel Welborn

1. Welcome – Rachel Welborn, PLC liaison from SRDC, chaired the meeting in Dan and Uma’s absence.
2. PLC June minutes were approved as presented.
3. Update from AEA – no representatives on the call
4. Update from ASRED – Tom Dobbins reported that ASRED institutions were in the process of completing state reports in preparation for the PLN meeting.
5. Conference Planning: http://srpln.msstate.edu/pln/2023_srpln_conference.html
 - Conference Theme: “Next Generation: Evolving the Extension Enterprise” - **Complete**
 - Graphics: Tracey Courage, UAR - **Complete**
 - Confirm speaker – Dan and Vonda - **Complete**
 - Registration timeline and fees – Vicki, Dan, Brian, Vonda, Ron – **Complete**
 - 235 registered to date

	Early Registration * (by July 15th)	Regular Registration * (July 16 th – August 5 th)	Late Registration (August 6 th and following)
--	--	---	---



PLN Meeting	\$490	\$540	\$590
PLN & AEA/ASRED	\$565	\$615	\$665

- Finalize the agenda - **Complete**
- Pre/Post Conference
 - Michelle Parisi
 - Dan Goerlich (chair)
 - Vonda Richardson
 - Brian Watson
- Newcomers
 - Cheryl Newberry (Chair)
 - Adam Hodges
 - Lyndall Stout
 - Tom Dobbins
- Committee Officer Training – **Complete June 22 – All committees were represented.**
 - Michelle Parisi
 - Dan Kahl
 - Uma Karki (chair)
- Making space for virtual participants in committee meetings. Some universities are unable to attend because of a travel advisory. In respect for those colleagues, we are asking each committee to work out a plan to provide a Zoom link for participants that cannot attend. Things to consider helping ensure the remote participants are well included would be:
 - Communicating to the members who cannot attend of plans to include them so they keep the time free
 - Introducing both in person and virtual participants. Consider putting the Zoom screen up on the projector as much as possible so you can all see each other’s faces.
 - Identify a person to monitor the virtual participants in case they wish to speak or make comments in chat.
 - Consider ways to manage sound challenges such as bringing speakers, an Owl, or other types of devices that help amplify voices.
 - NAACP statement at <https://naacp.org/articles/naacp-issues-travel-advisory-florida>.
- Reminder of committee responsibilities:
 - Each committee needs to bring its own computer and projector if needed. A screen and electric cart will be provided.
 - All materials are uploaded onto your committee’s page for download and use.
- Reminder of PLC responsibilities during PLN Meeting:
 - Monday, August 21, 3:00 p.m.
 - Thursday, August 24
 - 7:00 a.m. (separate meeting room during breakfast)
 - 11:00 a.m. – PLC presentation to AEA and ASRED



6. Program Committee Reports

- ANR – no representatives
- COM –Lyndall Stout – The committee met last week and are good to go on agenda items from last year.
- CRD – Rachel Welborn reported that the committee met last week and used a portion of their time to discuss and finalize the FY2022-23 plan of work accomplishments.
- FCS –Jaquelyn White said the committee hasn't met since last call. Several universities worked together on a CDC diabetes grant which was funded. The idea for this proposal cam from the PLN meeting last year.
- 4-H Youth Development— no representatives
- IT –Lalit Rainey and Brian Watson noted that the committee met last Tuesday and is making good progress on plan of work from last year. They hope to have things to share with other committees soon.
- MM –Blake Lanford shared that the committee met last week and used the time to start developing the agenda for this year's PLN meeting.
- PSD –Cheryl Newberry reported the committee met last Tuesday and was making good progress on the current Plan of Work, including virtual program delivery best practices, regional civil rights meetings, development and piloting of an organizational health assessment, and hosting the virtual summer school series which finished last week with a total of 215 registrants and 438 attendees (includes some duplication from session to session).

7. Other Business

8. Adjourn