



New Committee Officers and Key Contacts September 1, 2018 – August 31, 2019

Committee Name	Middle Managers	Submission Contact Name:	Sharon Reynolds
Chair	Sharon Reynolds – University of Arkansas	Submission Contact E-mail	sreynolds@uaex.edu
Vice-Chair	Blake Lanford – Clemson University	Submission Contact Phone	(501) 944-0971
Secretary	Mike Martin, University of Georgia	Date of Submission	08/22/18
PLC Representative 1862	Lonnie Johnson, University of Virginia	PLC Representative 1890	Gerald Jones, Alcorn State
1862 Advisor	Rick Cartwright, University of Arkansas	1890 Advisor	Carolyn Williams, Prairie View A&M

Annual Plan of Work September 1, 2018 – August 31, 2019

Item to Accomplish	Responsibility	Key Contact	Goal Date	Completion Date (fill in when complete)
Organize/Conduct Biennial 2019 Middle Managers Professional Development Conference in Sarasota, FL.	Eric Simonne, Brenda Rogers, Tom Obreza, Pete Vergot, Anita Neal, Tim Momol, et. al.	Eric Simonne	Summer, 2019	April 2019
Continue enhancing productivity of Middle Managers through distribution quarterly newsletter.	Blake Lanford, Brenda Rogers	Blake Lanford	Quarterly	Fall 2018 Winter 2018 Spring 2019

Item to Accomplish	Responsibility	Key Contact	Goal Date	Completion Date (fill in when complete)
Continue developing Best Management Practices guide for recruiting and hiring practices. Work with HR Professionals to identify and develop best techniques and tools. Modify as necessary for Extension application.	Tom Obreza	Tom Obreza	November, 2018	January 2019
Compile report of state opioid related initiatives pursued by Extension.	Jeff Young, Lonnie Johnson, Danny Peek, Beth Phillips	Jeff Young	April, 2019	Ongoing
Report on Extension employee engagement survey conducted by UGA Extension.	Mike Martin, UGA team	Mike Martin	April, 2019	August 2019
Share strategies for onboarding of new County Extension Agents/Educators.	Brenda Rogers, Sheldon Hammond, Linda Mitchell, Deon Legette, Anna Porter	Brenda Rogers	June, 2019	Ongoing
Compile information on state staffing/funding models; produce report.	Blake Lanford, Jenny Cocanougher, Brandon Dukes, Curt Lacy, Dee Cooper	Blake Lanford	January, 2019	April 2019
Continue quarterly Middle Manager video conferences and webinar series for professional development.	Sharon Reynolds, Blake Lanford	Sharon Reynolds	Quarterly	Ongoing

Quarterly Conference Call Schedule: (Dates/Times – Please indicate time zone)

9:00am CT / 10:00am ET

October 11, 2018

February 14, 2019

April 11, 2019

June 13, 2019

July 11, 2019 (if needed)

