



Middle Managers Committee Officers and Key Contacts September 1, 2016 – August 31, 2017

Committee Name	Middle Managers	Submission Contact Name:	Sheri Schwab - NCSU
Chair	Sheri Schwab - NCSU	Submission Contact E-mail	sheri_schwab@ncsu.edu
Vice-Chair	Dee Cooper - OSU	Submission Contact Phone	919-515-2813
Secretary	Sharon Reynolds	Date of Submission	August 2016
PLC Representative 1862	Lonnie Johnson	PLC Representative 1890	Gerald Jones
1862 Advisor	Doug Steele	1890 Advisor	Carolyn Williams

Annual Plan of Work September 1, 2016 – August 31, 2017

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Initiate an Innovation PLN Pre-Conference in 2017 Establish a committee of representatives from other PLN committees to identify topics and prioritize for conference.	Sheri Schwab (Chair), Jeff Ripley, Jim Stewart. Representatives from other PLN Committees	Sheri Schwab	August 2017	2017 PLN pre-conference was done by PSD cmmt, not MM.
Planning for the 2017 Middle Managers Conference	Sheri Schwab and Barbara Board, North Carolina District Directors and Regional Program Coordinators, Blake Lanford, Lonnie Johnson, and Jeff Young	Sheri Schwab and Barbara Board	April 2017	April 2017

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Enhance productivity of MM listserv communication by providing a quarterly newsletter with pre-established topics to be determined.	Eric Simonne, State Point Persons	Eric Simonne	Quarterly	Quarterly
Confirm state point persons for both 1862 and 1890 point persons.	Sheri Schwab and Jeff Young	Sheri Schwab	August 2017	August 2017
Review and update the 2012 MM best-practices document. Post on SRPLN MM website.	Blake Lanford, Judy Ashley and Brenda Rogers	Blake Lanford	September 2016	September 2016
Identify person to receive free MM Conference Registration for MM Best Practices Participation.	Blake Lanford, Judy Ashley, Brenda Rogers and Jeff Young	Blake Lanford	January 2017	January 2017
Develop webinar series on Management Development/best practices topics to be held in off-years of MM conference	Jeff Ripley, Lonnie Johnson, Sheri Schwab, Jeff Young	Jeff Young	2017-18	On track for 2017-2018; cont.
Support the National Urban Extension Leaders Annual Meeting and Southern Region Caucus	Sheldon Hammond	Sheldon Hammond	2016-17	August 2017