



New Committee Officers and Key Contacts
September 1, 2015 – August 31, 2016
(See submission instructions at end of document)

Committee Name	Middle Managers	Submission Contact Name:	Jeffrey Young
Chair	Jeffrey Young	Submission Contact E-mail	jyoung@uky.edu
Vice-Chair	Sheri Schwab	Submission Contact Phone	859-257-7484
Secretary	Dee Cooper	Date of Submission	08/26/2015
PLC Representative 1862	Greg Price	PLC Representative 1890	Gerald Jones
1862 Advisor	Doug Steele	1890 Advisor	Celvia Stovall

Annual Plan of Work
September 1, 2015 – August 31, 2016

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Urban PLN Pre-Conference 2016. Establish sub-committee of MM to identify topic and prioritize for conference. Invite representative from NEUL.	Jeffrey Young (chair), Sheldon Hammond, Lonnie Johnson, Greg Price, Clinton McRae	Jeffrey Young	August 2016	Pre-Conference planned and completed.
Building urban networks of Extension workers & administrators: network with National Extension Urban Leaders. Share best practices, contribute to Middle Managers newsletter	Sheldon Hammond, Jeffrey Young, Travis Burke, Jeff Ripley	Sheldon Hammond	Ongoing	Ongoing
Planning for the 2017 Middle Managers Conference	North Carolina District Directors, Blake Lanford	Sheri Schwab and Barbara Board	April 2017	Ongoing

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Enhance productivity of MM listserv communication by providing a quarterly newsletter with pre-established topics to be determined. Confirm state point persons for both 1860 and 1890 point persons.	Eric Simonne, State Point Persons	Eric Simonne	Quarterly	Newsletters were published with input from across the Southern Region
Review and update the 2012 MM best-practices document. Post on SRPLN MM website.	All State MM Point Persons	Greg Price	January 2016	Draft presented to PLN August 2016. Ongoing
Develop webinar series on Management Development/best practices topics to be held in off-years of MM conference.	Jeff Ripley, Lonnie Johnson, Sheri Schwab	Jeff Ripley	April 2016	No activity, but an ongoing topic of interest. Will be included in 16-17 POW
Engage eXtension to insure MM has sufficient representation on the "pilot" group of professionals for 2016 trial.	Claude Bess, Sheri Schwab, Doug Steele	Claude Bess	August 2016	Closed

Á Quarterly Conference Call Schedule: (Dates/Times – Please indicate time zone)

Recommended that MM calls occur within two weeks preceding the PLC calls.

Sheri Schwab will send out meeting dates to MM Committee within two weeks of confirmation of PLC calls.

All calls at 10 am Eastern Time.

October 8, 2015

Feb 11, 2016

April 14, 2016

June 9, 2016

July 14, 2016

To add more lines, if needed: Place cursor in last box of the last row. Hit "tab." Another row should appear.

Submission instructions:

- Rename the document with your committee name initials (ANR, CRD, COM, FCS, 4H, ITS, MM, PSD, PLC) such as: ANRplanofwork.doc
- Email document to plnconference@gmail.com
- If you have problems, contact Rachel Welborn at 662-325-5885, rachelw@srdc.msstate.edu .