

SR-PLN IT Committee Meeting Minutes

April 20, 2021 | 9:00 AM CST / 10:00 AM Eastern

Location: Zoom

Attendance: Diana Morian, Steven Garner, Lalit Rainey, Brian Watson, Terrence Wolfork, Karen DiCicco, Brian McGhee, Rick Hayes

Plan of Work Updates Report

Item 1 - Customize our existing grant repository in Teams into sub-categories based on the various technologies (AI, ML, AWL, etc..). Members will contribute grant opportunities as they are identified.

Karen DiCicco, Ashwani Srivastava

- "Grant Opportunities" folder exist.
- What categories do we need to add?
- Karen added a grant to the file
- Steven Garner shared the DLT Grant information and link <https://www.rd.usda.gov/programs-services/distance-learning-telemedicine-grants>
- Add categories as needed
- Consensus is most of us don't pursue grants unless working with specialists

Item 2 - Refine the Best Practices document related to IT security, post COVID-19. Share these best practices with other PLN committees, directors, and administrators to help promote security awareness.

Brian McGhee, Dwayne Hunter

- Dewayne is looking into the document and thinks it's at a point where we're were probably ready to move forward. Everyone can view the document in Teams.
- Was any feedback given?
- Please provide feedback to Brian and Dwayne after you have reviewed the document.
- Dewayne and Brian will get the document to a point to publish and will reach out to us on best places to share the document.
- Brian reported that he has contacted Dewayne to receive an update.

Item 3 - Create whitepaper for the Directors in reference to non-compliant software acquisitions.

Rhonda Conlon, Jason Shoemaker

- No report available – Jason and Rhonda will work on this.
- No report available

Item 4 - Software list for use by the IT Committee. Divided into categories and business use cases. Institution agnostic if shared with others outside the committee. Create a Teams channel for this purpose.

Brian Watson, Karen DiCicco, Jason Shoemaker

- Folder “Software” created. Brian created the spreadsheet for everyone to use. Karen added the In-House category to the spreadsheet.
- Arkansas and Georgia are the only contributors to date.
- **Brian Watson asked if Excel file worked and Karen agreed it did. She added a few items to dropdowns as needed.**

Item 5 - Participate in the SR working group for best practices in virtual program delivery, challenges, and evaluation / impact reporting. (Description available in notes)

Jonathan Davis, Dwayne Hunter

- Jonathon and Dwayne had a team meeting with Dan from Virginia Tech. Dan is heading up the group. They met and decided that Teams was going to be a good tool and platform to organize their thoughts of the meeting. Jonathan quickly set up a Team on Auburn’s platform and met with Dan in Teams to show him how to manage it. Dan was very excited and had some plans to move forward. Since that time, nothing has happened. Jonathan reached out to Dan yesterday and he explained that they have had some institutional changes that has caused him to refocus some of his energy on that rather on this. He is hoping to move forward in the coming months.
- **Jonathan reported they have set-up several meetings. They are using Teams. Survey was created and sent out to various committees. This is where they are currently. They have not had a follow-up meeting since survey closed. Will report the results when available.**

Previous discussion items:

- Brain Watson/Karen DiCicco - StarLink
 - Arkansas has ordered the service for two locations for testing – coming this fall.
 - **Brian reported they preordered one unit. They are on hold until delivered. He is also working on a infrastructure and has 11 sites he would like to use StarLink.**
- The UAEX to UADA domain change is still in progress. We consider it to be approximately 75% completed. Our 6-month extension was granted so the new deadline is end of October 2021.
 - Who do we contact to get info changed on website? **Russ Garner would be one.**
- Ashwani reported that they have been going through a college name change and will soon have to go through a domain change as well. **How is it going? No report**

New discussion items:

- Any new software implementations?
 - Karen – Greater Giving (eCommerce/Auction software). Box Shield/Governance. Zoom phones.
- This year’s conference will be online this year.
 - 2021 Virtual Conference - [SRPLN || Southern Program Leadership Development \(msstate.edu\)](#)
 - August 23-25, 2021
 - **Steven reported that conference should be the same format as last year.**

- 2022 will be Fort Worth
- 2023 will be Orlando

Upcoming Meetings:

- July 20, 2021