



**New Committee Officers and Key Contacts**  
**September 1, 2013 – August 31, 2014**  
*(See submission instructions at end of document)*

Committee Name	FCS	Submission Contact Name:	Brian Calhoun
Chair	Brian Calhoun (VA)	Submission Contact E-mail	<a href="mailto:dcalhoun@vt.edu">dcalhoun@vt.edu</a>
Vice-Chair	Kris Grimes (KY)	Submission Contact Phone	540-577-6009
Secretary	Deborah Murray (GA)	Date of Submission	August 23, 2013
PLC Representative 1862	Anne Sortor (AR)	PLC Representative 1890	Kristopher Grimes (KY)
1862 Advisor	Shirley Hastings (TN)	1890 Advisor	Gina Eubanks (LA)

**Annual Plan of Work**  
**September 1, 2013 – August 31, 2014**

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
<b>Foster and strengthen Extension education programming throughout the Southern region by promoting multi-state cooperation</b>				
Facilitate FCS spring meeting in DC during the BoHS meeting to discuss progress and issues	Chair and Vice-Chair	Brian Calhoun	3/7/2014	Postponed due to attendance
States submit annual reports to SR-FCS-PLN	FCS state program leaders	Deborah Murray	7/15/2014	8/20/14
Meet at the Galaxy IV Conference in Pittsburgh, PA with national and regional program leaders	FCS State program leaders	Brian Calhoun	9/29/2013	9/29/2013

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
eXtension Core Competencies Development for FCS	FCS state program leaders	Jorge Atilas, Carol Rice, Laura Stephenson	8/31/2014	Still in progress
Update FCS Listserv for PLN to easy collaboration among members	Secretary	Deborah Murray	8/31/2014	8/31/2014
<b>Anticipate emerging program issues and needs and implement action processes to address them in a timely manner</b>				
Host a Webinar on AFRI grants and multistate programs	Chair talks to NIFA	Krystal Smith	8/31/2014	6/30/14
Convene quarterly FCS conference calls to discuss progress on action items and program issues and needs	Chair and Vice-Chair: Calhoun & Grimes Committee members	Brian Calhoun	6/30/2014	6/30/2014
Succession for FCS positions. Current and aspiring FCS administrators will be encouraged to attend the emerging leaders conference in Tulsa, OK	All members, invite FCS retirees and present program leaders to serve as mentors/advisor (Alumni group)	Gladys Shelton, Jorge Atilas, Kasundra Cyrus	8/31/2014	8/31/2014
<b>Administrative/procedures for PLN</b>				
Update SR-FCS-PLN webpage	Secretary and Chair	Calhoun & Murray	On-going	On-going
Forward Minutes to SRDC office	Secretary	Deborah Murray	8/31/2014	8/31/2014
Plan/Conduct 2014 Meeting	Chair, Vice-Chair and Officers	Brian Calhoun	8/31/2014	8/31/2014
Submit Annual Plan of Work to PLN	Chair and Vice-Chair, committee	Brian Calhoun	8/24/2014	8/24/2014
Prompt members to send nominees for national and regional awards, NEAFCS, BoHS, APLU-Extension (adopt state process to assure participation)	All program leaders	Brian Calhoun	On-going	On-going
Maintain Caring Hands account	Program leaders contribute.	Kris Grimes	8/31/2014	8/31/2014

Quarterly Conference Calls\* and Meeting Schedule: (Dates/Times – Please indicate time zone)

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|--------------------------|--|
| 1. September 17-18, 2013 | Galaxy IV Conference, Pittsburgh, PA                               |
| 2. November 7, 2013      | Conference call <b>9:00 am CST/10:00 am EST</b>                    |
| 3. January 9, 2014       | Conference call <b>9:00 am CST/10:00 am EST</b>                    |
| 4. March 4-7, 2014       | FCS Spring Meeting, Washington DC in conjunction with BoHS meeting |
| 5. May 8, 2014           | Conference call <b>9:00 am CST/10:00 am EST</b>                    |
| 6. August 18-22, 2014    | SRPLN Conference, Fort Worth, TX                                   |

\*Conference calls must cover agenda items including: emerging Issues, Review of regional AWP status/progress, review of FCS website and listserv, and other pertinent items. **Please call: 712-775-7300 and enter participant code 287136#**

To add more lines, if needed: Place cursor in last box of the last row. Hit "tab." Another row should appear.

***Submission instructions:***

- Rename the document with your committee name initials (ANR, CRD, COM, FCS, 4H, ITS, MM, PSD, PLC) such as: FCSplanofwork.doc
- Email document to [plnconference@gmail.com](mailto:plnconference@gmail.com)
- If you have problems, contact Rachel Welborn at 662-325-5885, [rachelw@srdc.msstate.edu](mailto:rachelw@srdc.msstate.edu) .