



## New Committee Officers and Key Contacts September 1, 2015 – August 31, 2016

Committee Name	FCS	Submission Contact Name:	Laura Stephenson (TN)
Chair	Laura Stephenson (TN)	Submission Contact E-mail	<a href="mailto:laura.stephenson@utk.edu">laura.stephenson@utk.edu</a>
Vice-Chair	Leslie Speller-Henderson	Submission Contact Phone	865-974-7384
Secretary	Cherry Kay Smith	Date of Submission	August 26, 2015
PLC Representative 1862	Anne Sortor (AR)	PLC Representative 1890	Rosalind Dale (NC)
1862 Advisor	Karen Ramage (KY)	1890 Advisor	Gina Eubanks (LA)

## Annual Plan of Work September 1, 2015– August 31, 2016

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
<b>Foster and strengthen Extension education programming throughout the Southern region by promoting multi-state cooperation</b>				
Facilitate FCS spring meeting in DC during the BoHS meeting to discuss progress and issues	Chair and Vice-Chair	Laura Stephenson	3/11/2016	3/12/2016
States submit annual reports to SR-FCS-PLN	FCS state program leaders	Cherry Kay Smith	7/15/2016	8/21/2016
Convene quarterly FCS conference calls to discuss progress on action items and program issues and needs	Chair and Vice-Chair Committee members	Laura Stephenson	5/7/2016	5/7/2016
Regular discussion during quarterly calls regarding Regional Centers of Excellence	Chair and Vice-Chair Committee members	Laura Stephenson	5/7/2016	5/7/2016
<b>Anticipate emerging program issues and needs and implement action processes to address them in a timely manner</b>				
Southern Region Health Specialist Meeting (formerly planned as the National Health Outreach pre-Conference)	Committee members	Lisa Washburn, Carol Rice, Kasundra Cyrus, Laura Stephenson, Jatunn Gibson, Mattie Rasco	April 2016	8/24-25/2016
Explore FCS rural development opportunities for the region	Committee members	Deborah Murray, Michael Gutter, Kyle Kostelecky	August 20, 2016	On-going
<b>Administrative/procedures for PLN</b>				
Update SR-FCS-PLN webpage	Secretary and Chair	Stephenson & CK Smith	On-going	8/23/2016
Forward Minutes to SRDC office	Secretary	Cherry Kay Smith	8/20/2016	8/23/2016

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Plan/Conduct 2016 Meeting	Chair, Vice-Chair and Officers	Laura Stephenson	8/25/2016	8/25/2016
Submit Annual Plan of Work to PLN	Chair and Vice-Chair, committee	Laura Stephenson	8/25/2016	8/25/2016
Exhaust funds in Caring Hands account	Program leaders contribute.	Vice Chair	3/1/2016	On-going

Quarterly Conference Calls\* and Meeting Schedule: (Dates/Times – Please indicate time zone)

- |                       |  |
|-----------------------|--|
| 1. November 3, 2015   | Conference at NEAFCS   |
| 2. January 7, 2015    | Conference call <b>9:00 am CST/10:00 am EST</b>                    |
| 3. March 11, 2016     | FCS Spring Meeting, Washington DC in conjunction with BoHS meeting |
| 4. May 5, 2015        | Conference call <b>9:00 am CST/10:00 am EST</b>                    |
| 5. August 22-25, 2016 | Nashville, TN August 2016  |

\*Conference calls must cover agenda items including: emerging Issues, Review of regional AWP status/progress, review of FCS website and listserv, and other pertinent items. **Please call: 712-775-7300 and enter participant code 287136#**

**INFORMATION ITEMS:**

1. FCS plans to explore a message that will appeal to the critical needs of the audience we are trying to serve. For example: “Help you Live Better”...by:
  - a. Prevent Disease
  - b. Improve Home Life
  - c. Build Wealth
2. Attract key partners to fund and join FCS in executing “the message” from INFO item 1
  - a. Map FCS state/regional/county/parish coverage to show capacity
  - b. Market our capacity to partners
3. Actively submit proposals for funding to Regional Nutrition Education Centers for Excellence and other regional funding opportunities
4. Seek opportunities to join steering and review committees for grant proposals related to FCS regional initiatives

**ACTION ITEMS**

1. Plan and implement a preconference session for the professional development of new Southern Region health specialists at the 2016 National Health Outreach Conference.

**ACCOMPLISHMENTS:**

Submitted Health Core Competencies to the Health and Wellness task force

Individuals from the Southern Region served on the ECOP Health Action Committee

Multiple Multi-State submissions to Regional Nutrition Education Centers for Excellence

Four southern states received direct funding from the CDC

FCS Volunteer Initiatives were postponed until this year