



**New Committee Officers and Key Contacts
September 1, 2022 – August 31, 2023**

Committee Name	Middle Managers	Submission Contact Name:	Eric Simonne (UF; outgoing chair)
Chair	Jeff Young (UK)	Submission Contact E-mail	esimonne@ufl.edu
Vice-Chair	Keith Walters (NCSU)	Submission Contact Phone	352 870-1883
Secretary	Danny Peek (Virginia)	Date of Submission	08-23-2023
PLC Representative 1862	Blake Lanford (Clemson)	PLC Representative 1890	Amelia Mitchel (Alabama A&M)
1862 Advisor	Dr. J. Mike Phillips (AU)	1890 Advisor	Dr. Carolyn Williams (Prairie View A&M)

**Annual Plan of Work
September 1, 2023 – August 31, 2024**

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
2025 Bi-annual Middle Manager Conference Planning (week of April 7-11)	Callie Nelson, Amelia Mitchell, Tawnya Holliman	Callie	April, 2025	Continued
What is Extension doing in AI – bots and applications to processes	Justin Thomas, Eric Simonne	Justin	August 2024	August 2024
Successful on-boarding of Extension educators	Anita Neal, Brenda Rogers, Janet Spencer	Anita	August, 2024	Continued
Telework/remote work practices and	Blake Lanford, John Thompson, Tyrone	Blake	August,	Continued

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expectations post-covid	Fisher		2024	
Volunteer management coordination	Jerry Lamb, Natasha Lucas, Susan Kelly	Jerry	August, 2024	June 2024
Proposing a mentoring program of new MMs	Jeff Young, Conchita Newman, and Dreamal Worthen	Conchita	August, 2024	Aug 2024
Quarterly zoom meetings with updates and professional development	Jeff Young, Keith Walters, and Danny Peek	Jeff Young	August, 2024	Aug 2024

Quarterly Conference Call Schedule: 10:00am EST

- October 12, 2023
- February 8, 2024
- April 11, 2024
- June 3, 2024
- July 11, 2024 (to plan SR-PLN)