**New Committee Officers and Key Contacts**

**September 1, 2022 – August 31, 2023**

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| --- | --- | --- | --- |
| Committee Name | Information Technology | Submission Contact Name: | Angela Gibson |
| Chair | Angela Gibson gibsonaa@tennessee.edu  | Submission Contact E-mail | gibsonaa@utk.edu |
| Vice-Chair | Cedric Spradleycedric.spradley@famu.edu  | Submission Contact Phone | 865-660-5035 |
| Secretary | Adam Woernerawoerner@agcenter.lsu.edu | Date of Submission | August 23, 2023 |
| PLC Representative 1862 | Brian Watsonbwatson@uga.edu | PLC Representative 1890 | Lalit Raineyraineyl@ncat.edu  |
| 1862 Advisor | Andra Johnsonandra.johnson@ufl.edu | 1890 Advisor | Terrance WolforkWorlforkt@fvsu.edu |

**Annual Plan of Work**

**September 1, 2022 – August 31, 2023**

| Item to Accomplish | Responsibility(Names of people assigned to item) | Key Contact(Person who will serve as a key contact for item) | Goal Date(Anticipated completion date) | Completion Date (to be filled in when completed) |
| --- | --- | --- | --- | --- |
| Survey and written overview of the workflow/process for software and hardware purchasing and approval and the disposal process for hardware. | Entire Committee | Rhonda ConlonBrian WatsonKaren DiCiccoAdam Woerner | August 2023 | ongoing |
| The IT Committee will gather a repository of accessibility resources to share with the Communications Committee that they will use for their development of an accessibility series. IT will also help review final content created.  | Entire Committee | Karen DiCiccoLalit RaineyKaren CraigRick HayesAngela GibsonDiana Morian | August 2023 | July 2023 |
| Create a survey to determine IT staffing levels at institutions. The survey will be distributed to the appropriate IT administrators. A report of the findings will be sent to the IT administrators for distribution.Survey Created and Distributed: January 2023Report: August 2023 | Entire Committee | Dwayne HunterFred Piazza | August 2023 | ongoing |
| Create a repository of IT leadership training opportunities. | Entire Committee | All Members of the Committee | August 2023 | September 2022 |

Quarterly Conference Call Schedule: (Dates/Times – Please indicate time zone)

10:00 am CT/ 11:00 ET

October 18, 2022 January 17, 2023 April 18, 2023 July 18, 2023