



New Committee Officers and Key Contacts September 1, 2021 – August 31, 2022

Committee Name	Program & Staff Development	Submission Contact Name:	Sarah Baughman
Chair	Marina Denny	Submission Contact E-mail	baughman@vt.edu
Vice-Chair	Sarah Baughman	Submission Contact Phone	540-231-7142
Secretary	Kristi Farner	Date of Submission	August 25, 2021
PLC Representative 1862	Cheryl Newberry	PLC Representative 1890	Reynesha Harris
1862 Advisor	Damona Doye	1890 Advisor	Vonda Richardson

Annual Plan of Work September 1, 2021 – August 31, 2022

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Pilot the adoption of https://connect.extension.org/ for sharing PSD resources internally.	Amy Harder, Guadalupe Castro, Scott Cummings, Tia Gregory, Theresa Nartea, Jaime Curbelo	Amy Harder	August 2022	July 2022
Host a virtual summer school in collaboration with NAEPSPDP with the topic to be determined via needs assessment. Continue promotion efforts through committee and organization leadership.	Cheryl Newberry, Julie Robinson, Sarah Baughman, Kristi Farner, Ken Jones	Diane Mashburn	July 2022	July 2022

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Identify best practices and develop and disseminate how-to briefs for virtual program delivery and evaluation.	Cynthia Pierfax, Marina Denny, Meredith Weinstein, UF GA (Amy Harder), Lisa Arcemont, Brandi Berven Donna Peterson, Laura Downey, Theresa Nartea, Celeste Allgood	Marina Denny & Donna Peterson	August 2022	Best practices identified July 2022

Quarterly Conference Call Schedule: (Dates/Times – Please indicate time zone)

October 19th at 11am CT / 12pm ET

January 18th at 11am CT / 12pm ET

April 19th at 11am CT / 12pm ET

July 19th at 11am CT / 12pm ET