



Committee Officers and Key Contacts September 1, 2008 – August 31, 2009

Committee Name	Program Leadership Committee	Submission Contact Name:	Nina Boston/Mitch Owen
Chair	Mitch Owen	Submission Contact Information	Mitch_Owen@ncsu.edu
Vice-Chair	Dorothy Wilson	Date of Submission	10/16/08
Secretary	Alan Barefield/Rachel Welborn	Submission Contact Phone	919-515-8448
PLC ASRED Representative	Gaines Smith	PLC AEA Representative	Ray McKinney
1862 Advisor	Ivory Lyles	1890 Advisor	Gina Eubanks

Annual Plan of Work September 1, 2008 – August 31, 2009

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact)	Goal Date (Anticipated completion)	Actual Completion Date
Evaluation of PLN Survey and Report	Mitch Owen	Mitch Owen	08/09	8/09
Plan PLN Conference	Jenny Fertig, Dorothy Wilson, Lalit Rainey, SRDC	Alan Barefield	08/09	8/09
Update Newcomer Orientation Notify chairs as soon as newcomers identified. Send expectation that newcomer is to attend the 5:00 Monday reception in registration notice. Require RSVP	Entire PLC	Mitch Owen & Nelson Daniels	08/09	8/09
Conduct Committee Officer Training	Nina Boston	Nina Boston	08/09	7/09
Develop PLN Restructuring Plan <ul style="list-style-type: none"> • Identify functional & structural issues, review operational and organizational guidelines • Summarize issues & discuss solutions • Discuss & refine solutions, draft recommendations • Present preliminary report to ASRED/AEA • Present final report to PLN 	Shirley Hastings, Frankie Gould	Shirley Hastings & Mitch Owen	08/09 10/08 12/08 03/09 06/09 08/09	8/09
Job Description for PLN Advisors Role	Kasundra Cyrus, Frankie Gould	Frankie Gould	08/09	12/08