



## New Committee Officers and Key Contacts September 1, 2011 – August 31, 2012

Committee Name	Middle Management	Submission Contact Name:	Greg Price
Chair	Greg Price	Submission Contact E-mail	<a href="mailto:gprice@uga.edu">gprice@uga.edu</a>
Vice-Chair	Shelvy Campbell	Submission Contact Phone	770-584-2708
Secretary	Charlie Vavrina	Date of Submission	8/26/2011
PLC Representative 1862	Martha Sartor	PLC Representative 1890	Carolyn Nobles
1862 Advisor	Tim Cross	1890 Advisor	Celvia Stovall

## Annual Plan of Work September 1, 2011 – August 31, 2012

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (fill in when completed)
Move \$2898.38 in excess conference funds from Texas to our MM Account in North Carolina. Get letter from NC stating our MM Account balance for our records.	Sheri Schwab, Greg Price	Sheri Schwab	November 2011	
Urban PLN Pre-Conference	Charlie Vavrina, Joan Jacobson	Charlie Vavrina	On-going	
Building an urban network of extension workers	Charlie Vavrina, Celvia Stovall, Joan Jacobson, (one person from each state was selected)	Joan Jacobson	All year	
Work with national Extension associations to get a MM meeting on agenda. Also target Galaxy 2013.	Claude Bess; Ken Lewis; Greg Price	Greg Price	On-going	

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (fill in when completed)
Forward Minutes to SRDC Office	Shelvy Campbell	Shelvy Campbell	September 15, 2011	
Middle Managers Best Practices Document  Hiring, evaluations, supervising	Dan Goerlich, Greg Price, Jeff Young, Charlie Vavrina, Shelvy Schwab	Dan Goerlich	August 2012	
Planning for 2013 MM Conference	Louise Moore, Shelvy Campbell, Jeff Young, Martha Ray, Rosalind Dale, Connie Heiskell	Shelvy Campbell	March 2012	
Post resources on PLN/MM website  Collecting resources valuable for use in interviewing candidates and references.	Greg Price	Greg Price	All year	
Branding/Marketing at the local level. Develop a white paper	Greg Price, Sheri Schwab, Charlie Vavrina, Alberta James	Sheri Schwab	August 2012	

Quarterly Conference Call Schedule: (Dates/Times – Please indicate time zone)

November 1, 2011 10:00 E / 9:00 C  
February 7, 2012 10:00 E / 9:00 C  
April 12, 2012 10:00 E / 9:00 C  
June 14, 2012 10:00 E / 9:00 C