

2011 Cooperative Extension GPS

GUIDING AND PRODUCING SOLUTIONS

PLN, AEA and ASRED

Fort Worth, Texas

August 22-26, 2011



Committee Chair Events & Deadlines at a Glance

Monday, August 22:

- 1:30 – Urban Task Force Pre-Conference Tour – Each committee is asked to send at least one representative.
- 3:30 Program Leadership Committee (PLC) meeting – All current PLC Representatives, Chairs and Vice-Chairs are asked to attend.
- 5:00 Newcomer Orientation – All Chairs and Vice-Chairs are encouraged to participate to welcome newcomers to their respective committees.
- 6:00 Reception

Tuesday, August 23:

- 10:15 – Committees meet with Administrative Advisors
- Noon – Lunch followed by poster session
- 1:30 – Committees meet with Administrative Advisors
- State Night Out (optional)

Wednesday, August 24:

- 8:00 – Committees meet without Administrative Advisors
- 1:30 - Cross Committee Work
- 3:30 – Committees meet with Administrative Advisors – discuss ways to incorporate cross committee actions into the 2011-2012 Plan of Work.
- 4:00 - *Information & Action Items* (PowerPoint) emailed to plnconference@gmail.com. *NOTE – If your committee does not have Action or Information Items to submit, please send an email stating that.
- Program Committee Night Out

Thursday, August 25:

- 6:45 a.m. – PLC Meeting – Current *and new* PLC Representatives asked to attend. Feel free to bring your breakfast with you.
- Noon - Updated *membership list*, return hard copy to registration desk OR email Word document to plnconference@gmail.com. Send subsequent updates throughout the year to Rachel Welborn, rachelw@srdc.msstate.edu.
- Noon - *2011-12 Plan of Work* including a list of *newly elected* officers and PLC representatives and conference call schedule - emailed to plnconference@gmail.com.
- Noon - Updated *2010-11 Plan of Work* which will also serve as your Accomplishment Report emailed to plnconference@gmail.com.
- Noon – Conference evaluations – turned in to registration desk.

Questions?

Contact SRDC at 662-325-3207 or email Rachel Welborn (rachelw@srdc.msstate.edu)