



2009 Joint Meeting

Committee Chair Events & Deadlines at a Glance

Monday, August 24:

- 1:30 – Urban Task Force Pre-Conference Roundtable – Each committee is asked to send at least one representative.
- 3:30 Program Leadership Committee (PLC) meeting – All current PLC Representatives, Chairs and Vice-Chairs are asked to attend.
- 5:00 Newcomer Orientation – All Chairs and Vice-Chairs are encouraged to participate to welcome newcomers to their respective committees.

Tuesday, August 25:

- 10:00 – Committees meet with Administrative Advisors – discuss responses to the keynote presentation and prepare the [PLN Committee Report Out Powerpoint](http://srpln.msstate.edu/conferences/09pln/ppt/pln_report_out.ppt) (http://srpln.msstate.edu/conferences/09pln/ppt/pln_report_out.ppt) in response.
- Noon – Committee responses to keynote presentation due – Email the [PLN Committee Report Out Powerpoint](mailto:plnconference@gmail.com) to plnconference@gmail.com.
- 1:30 – Committee report back session – Present committee's response to morning keynote presentation (5-7 minute report to the general session).

Wednesday, August 26:

- 1:00 – Cross Committee Issue Work – Each committee is asked to send at least one, but no more than three, representatives to each issue discussion.
- 3:30 – Committees meet with Administrative Advisors – discuss committee responses to Cross Committee Issue discussions. Incorporate actions to address at least 3-5 of the issues into the 2009-2010 Plan of Work.
- 5:00 - Information & Action Items (PowerPoint) emailed to plnconference@gmail.com.

Thursday, August 27:

- 6:45 a.m. – PLC Meeting – Current *and new* PLC Representatives asked to attend.
- Noon - Updated membership list returned to registration desk.
- Noon - [2009-10 Plan of Work](http://srpln.msstate.edu/plan_of_work.doc) (http://srpln.msstate.edu/plan_of_work.doc) including a list of *newly elected* officers and PLC representatives emailed to plnconference@gmail.com.
- Noon - Updated 2008-09 Plan of Work emailed to plnconference@gmail.com.
- Noon - Committee Accomplishment Reports completed on Wiki (http://collaborate.extension.org/wiki/Southern_Region_Program_Leaders_Network).
- Noon – Logic Model Report emailed to plnconference@gmail.com.