PLN IT Meeting Minutes 2/7/2013

Attendees: Sam Boyster (Arkansas), Greg Palmer (Auburn), Lalit Rainey (North Carolina A&T), Jim Segers (Texas A&M), Mike Bratcher (NCA&T), Rhonda Conlon (NCST), Karen Craig (Tuskegee), Steve Garner (UK), Dwayne Hunter (Oklahoma St), Dr. Mark Latimore, Yolanda Surrency (FVSU), Fred Piazza (LSU), Terrence Wolfork (FVSU), Emily Tipton (UT), Rich Phelps (UK), Kyleen Pruit (Arkansas)

1. *Roll Call*: Meeting began at 11AM EST

2. Guest Speaker – Dr. Craig Wood. Associate Director, eXtension Initiative – IT Update.

- New version of 'Ask An Expert 2.0' went live December 2012. Since the release eXtension reports an increase in the questions asked via AAE. Learn recorded session https://learn.extension.org/events/818
- eXtension is now using Basecamp to manage projects. This web applet has assisted in the managing of eXtension projects, communications, and documenting conversations around each project. https://basecamp.com
- Content Management – Added reporting module into the Drupal platform, so community of practices can generate annual reports. eXtension media module is also being refined for entering metadata at the same time you upload the image. This will assist communities of practice as they search for images related to content questions.
- Looking at mobile applications, and how eXtension can efficiently develop applications for communities of practice. eXtension is working through questions of what platforms and standards to develop applications for. Currently they are enhancing current content so its mobile friendly.
- Total redesign of extension.org, should go live in the near future. Outside design firm was contracted for this project.

Rhonda Conlon asked about public questions within AAE centered on the duration of the questions and how long an agent must monitor these questions? Dr. Wood said they haven't come up with a set time period but eXtension is looking into this. Right now no notifications are sent out to agents if a comment is left within AAE to questions they've answered.

eXtension evaluation is underway, the actual report will be completed within six to eight months.

3. 1890 Advisor Report – Dr. Latimore 1890 agents and specialist emphasizing eXtension for enhancing and engaging clientele. AEA winter meeting sessions around technology and how eXtension can partner to enhance programs.

4. PLC Representative 1862 Report – Rhonda Conlon proposals email was sent out last week and good opportunities to showcase projects going on in our state.

5. PLC Representative 1890 Report -- Lalit Rainey agenda for next meeting was setup and three-city rotation was discussed.

6. Old Business –

- Social Media Guidelines and list that was sent out from communications committee with list of University social media policies.
- Continue Communicating Promoting eXtension activities to state constituents. Rich Phelps scheduled Dr Wood for todays meeting and reached out to Jason Young about sharing code for mobile applications. Rich will reach out to Jason to see if April 11 works with his schedule.
- Summarize technology tools that we use for urban demographic. eXtension session recorded at https://learn.extension.org/events/732.

Next meeting: Adjourn 11:37 AM EST (Next meeting: April 11, 10:00 a.m. Central/ 11:00 a.m. Eastern)