



## New Committee Officers and Key Contacts September 1, 2011 – August 31, 2012

Committee Name	FCS	Submission Contact Name:	Jorge Atilas
Chair	Jorge Atilas	Submission Contact E-mail	<a href="mailto:Jorge.atilas@okstate.edu">Jorge.atilas@okstate.edu</a>
Vice-Chair	Krystal Smith	Submission Contact Phone	405-744-6280
Secretary	Laura Stephenson	Date of Submission	August 24, 2011
PLC Representative 1862	Anne Sortor	PLC Representative 1890	Kasundra Cyrus
1862 Advisor	Millie Ferrer-Chancy	1890 Advisor	Gina Eubanks

## Annual Plan of Work September 1, 2011 – August 31, 2012

Item to Accomplish	Responsibility	Key Contact	Goal Date	Completion Date
<b>Foster and strengthen Extension education programming throughout the Southern region by promoting multi-state cooperation</b>				
Facilitate FCS spring meeting in DC during the BoHS meeting to discuss progress and issues	Chair and Vice-Chair	Jorge Atilas	5/31/2012	
States submit annual reports to SR-FCS-PLN	FCS state program leaders	Laura Stephenson	7/15/2012	
Meet at NEAFCS annual meeting for FCS administrators in Albuquerque, NM as SR-FCS to discuss collaboration	FCS State program leaders	Jorge Atilas	9/29/2011	
Manage multistate proposal/grant writing teams in the region/cross committee work Expand Food Safety/ServSafe survey	Committees: Obesity, Military Families, climate change, food systems, funding, social marketing, National indicators, Farm health & safety	Kasundra, Jorge, Shirley, Caroline, Kris, Elizabeth Andress	8/31/2012	
Update FCS Listserv for PLN to ease collaboration among members	Secretary	Laura Stephenson	8/31/2011	
eXtension FCS module development	Jacquelyn White	Jacquelyn White	8/31/2011	

Item to Accomplish	Responsibility	Key Contact	Goal Date	Completion Date
<b>Anticipate emerging program issues and needs and implement action processes to address them in a timely manner</b>				
Host a Webinar on Snap Ed and EFNEP, legislative issues affecting Extension	Committee, Shirley Hastings? Linda Kay Benning?	Jorge Atilas	8/31/2012	
Convene quarterly FCS conference calls to discuss progress on action items and program issues and needs	Chair and Vice-Chair: Atilas & Smith; Committee members	Jorge Atilas	8/31/2012	
Promote adoption of FCS Alliance brand within FCS Extension to show a consistent message about FCS	All program leaders	Jorge Atilas	8/31/2012	
Contribute to national Extension indicators from FCS perspective. States share their economic indicators and qualitative feedback on the value of fcs to clients (survey) to be shared with directors and others	Committees, State Program leaders	Krystal Smith	8/31/2012	
<b>Administrative/procedures for PLN</b>				
Update SR-FCS-PLN webpage	Secretary and Chair	Jorge Atilas		
Forward Minutes to SRDC office	Secretary	Laura Stephenson	8/31/2012	
Plan/Conduct 2012 Meeting	Chair, Vice-Chair and Officers	Jorge Atilas	8/31/2012	
Submit Annual Plan of Work to PLN	Chair and Vice-Chair, committee	Jorge Atilas	8/24/2011	
State FCS report modifications to better fit annual report of SR PLN	Chair and Vice-Chair	Jorge Atilas	11/20/2011	
Prompt members to send nominees for national and regional awards, NEAFCS, BoHS, APLU-Extension (adopt state process to assure participation)	All program leaders	Jorge Atilas	8/31/2012	
Maintain Caring Hands account	Program leaders contribute. Money deposited in SR Office in Mississippi	Krystal Smith, Ron Brown	8/31/2012	

Quarterly Conference Calls\* and Meeting Schedule: (Dates/Times – Please indicate time zone)

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|-----------------------|--|
| 1. September 29, 2011 | During the NEAFCS, Albuquerque, N.M. We will have a PLN FCS special regional meeting |
| 2. November 3, 2011   | Conference call <b>9:00 am CST/10:00 am EST</b>                                      |
| 3. January 12, 2012   | Conference call <b>9:00 am CST/10:00 am EST</b>                                      |
| 4. March 6, 2012      | FCS Spring Meeting, Washington DC in conjunction with BoHS meeting                   |
| 5. May 17, 2012       | Conference call <b>9:00 am CST/10:00 am EST</b>                                      |
| 6. August 20-24, 2012 | SRPLN Conference, ORLANDO, FL. Florida Hotel and Conference Center                   |

\*Conference calls must cover agenda items including: emerging Issues, Review of regional AWP status/progress, review of FCS website and listserv, and other pertinent items. **Please call: 712-775-7300 and enter participant code 287136#**