



**Committee Officers and Key Contacts**  
**September 1, 2008 – August 31, 2009**  
*(See submission instructions at end of document)*

Committee Name	Communications Committee (COM)	Submission Contact Name:	Carol Whatley
Chair	Robin Adams	Submission Contact E-mail	whatlca@auburn.edu
Vice-Chair	Carol Whatley	Submission Contact Phone	334-844-5690
Secretary	Elizabeth Mosely	Date of Submission	Revised Sept. 2, 2008
PLC Representative 1862	Frankie Gould	PLC Representative 1890	Debbie Archer
1862 Advisor	Bernadette Hinkle	1890 Advisor	L. Washington Lyons

**Annual Plan of Work**  
**September 1, 2008 – August 31, 2009**

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Convene quarterly Communications Committee conference calls.	Robin Adams	Robin Adams	Oct., Feb., April, June, July	July 2009
Prepare Exhibit Design and Production module for inclusion in eXtension via Moodle.	Ashley Wood and Frankie Gould	Ashley Wood	Feb 2009	Not done
Prepare Rules for Writing module for inclusion in eXtension via Moodle.	Gloria Mosby and Bob Reynolds	Gloria Mosby	June 2009	Not done

Item to Accomplish	Responsibility (Names of people assigned to item)	Key Contact (Person who will serve as a key contact for item)	Goal Date (Anticipated completion date)	Completion Date (to be filled in when completed)
Prepare Digital Photography module for inclusion in eXtension via Moodle.	Debbie Archer and Virginia Morgan	Debbie Archer	August 2009	Not done
Decide whether to prepare Disaster Communications module for inclusion in eXtension via Moodle.	Frankie Gould and Ashley Wood	Frankie Gould	February 2009	Decided not to do it